


General Planning Reminders/Updates

Reimbursement Deadline

FHWA Planning & Research Grants Training Opportunity

MPO/RPA Quarterly
June 23, 2021



2



Reimbursement Deadline

- All reimbursement requests for the FY 2021 4Q are due by August 1, 2021.
- This is for work performed on or before June 30, 2021.
- For those of you with ongoing consultant work:
 - In order for your reimbursement request to be processed as FY21 business, please request your consultants to submit invoices for work performed on or before June 30, 2021 to you as soon as possible after July 1, 2021. This will help ensure that consultant work performed on or before June 30, 2021 is included on the agency's fourth quarter reimbursement request.

FHWA Planning and Research Grants: The Uniform Guidance (2 CFR Part 200) – Part 1

- 1.5-hour web-based training course offered by National Highway Institute (NHI) on 2 CFR Part 200
 - 0.2 CEU units - \$25 per participant (80% reimbursable)
 - [FHWA-NHI-151058 \(Course Number\)](#)
- This course introduces 2 CFR Part 200, the Uniform Guidance. Learners will gain familiarity with the history and overview of the Uniform Guidance, and will get into detail on Subparts A through D
- The course consist of three lessons:
 - Lesson 1 (History and Overview) covers a brief history of the Uniform Guidance, the responsibilities of the States, and the flow of requirements to state and local governments.
 - Lesson 2 (Definitions, General Provisions, and Pre-Award Requirements) covers key terms, general provisions, and pre-award requirements, as presented in Subparts A through C of the Uniform Guidance.
 - Lesson 3 (Post Federal Award Requirements) covers Post Federal Award Requirements, which are presented in Subpart D of the Uniform Guidance.

FHWA Planning and Research Grants: The Uniform Guidance (2 CFR Part 200) – Part 2

- 2-hour web-based training course offered by National Highway Institute (NHI) on 2 CFR Part 200
 - 0.2 CEU units - \$25 per participant (80% reimbursable)
 - [FHWA-NHI-151059 \(Course Number\)](#)
- The course series covers the background of FHWA planning grants through the audit process after the grant has been completed
- The course consist of four lessons:
 - Lesson 1 (Cost Principles - Part 1) covers the first few subject groups of Subpart E, which are General Provisions; Basic Considerations; Direct and Indirect Costs; and Special Considerations for States, Local Governments, and Indian Tribes.
 - Lesson 2 (Cost Principles - Part 2) covers the last subject group of Subpart E--the General Provisions for Selected Items of Cost, which explains which costs are allowable and which are unallowable
 - Lesson 3 (Audit Terms & Requirements) covers key terms and basic requirements for the audit of Federal awards.
 - Lesson 4 (Audit Roles & Responsibilities) covers the roles and responsibilities associated with the audit of Federal awards.

FHWA Planning and Research Grants: The Uniform Guidance (2 CFR Part 200) – Why?

- Highly recommended by FHWA for DOT and agency staff
- The target audience for this Web-based Training course includes FHWA, FTA, State Department of Transportation (State DOTs), Metropolitan Planning Organization (MPOs), and other agency staff that expend or administer Federal-aid funds--including planning, engineering, and fiscal staff.
- Total time is estimated at 3.5 hours for \$50 (\$40/\$10)
- Upon completion of the two courses, expected outcomes for participants will be to:
 - Define general terms related to cost principles
 - Discuss Direct and Indirect Costs
 - Identify costs that are allowable and unallowable
 - Discuss key term, allocation methods, and related procedures for indirect cost proposals
 - Define key terms and audit requirements for federal awards.
 - More