

IOWA DEPARTMENT OF TRANSPORTATION

To Office Bridges and Structures

Date April 10, 2006

Attention All Employees

Ref No. 521.1

From Norm McDonald

Office Bridges and Structures

Subject: Sealing of Bridge Plans

The following policy has been developed for the sealing of the Office's plans. Starting immediately licensed engineers in the Office of Bridges and Structures that are the lead designer on structural plans will be responsible for signing and sealing their plans when they are turned in. The final design section leaders will sign structures designed by non-licensed engineers and design technicians. If the project includes a hydraulic design, the preliminary engineer shall include their signature on the title sheet for the hydraulic design. The preliminary section leader will sign the hydraulic designs done by non-licensed engineers and design technicians. The intent of the new policy is to promote more ownership and pride in the work of licensed engineers in the office. If you have any questions on this new policy please check with your supervisor.

NLM/dgb/bj