The C sheets generally contain quantity information and other general information necessary for a contractor to bid the project.

Contents of the C Sheets
The C sheets contain the following items in the order listed:
1. Project description (see Section 1F-4a).
2. Estimated project quantities (see Section 20J-82).
3. Estimate reference information (see Section 20J-82).
5. Index of tabulations.
7. Tabulations (see Section 20J-61), beginning with tabulation of incidental items, if required.

Sample C Sheets
Click the following links to view sample C sheets:
Project Description Sheet Sample
Estimated Project Quantities Sheet Sample
Estimate Reference Information Sheet Sample
Standard Road Plans Tabulation Sheet Sample
Index of Tabulations Sheet Sample
Standard Notes Sheet Sample
Tabulations Sheet Sample

Plan Quality Checklist
Tabs
- Tabs must be listed in the same order as the ‘Contents of the C Sheets’.
- Tabs for similar work items should be grouped.

Project Description
- Does the statement briefly explain the purpose of the project so that inspectors can make decisions consistent with the project intent?
• Does the statement briefly explain what the project involves?

**Estimated Project Quantities**

• Are all estimated project quantities included? Refer to Standard Road Plans, Tabulations, B sheets, and U sheets.
• Are 10 blank lines or 30%, whichever is greater, included for additional items for the as-built plan?
• If multiple divisions are present, excluding alternate bid item divisions, is each division defined?
• Read each bid item and the estimate reference note. Is it clear what the contractor is supposed to do?
• Is a method of measurement and basis of payment included for items that require them?

**Estimate Reference Information**

• All modified Standard Road Plans should be referenced in the estimate reference note for the applicable item.
• Any special notes added by the designer should be referenced in the estimate reference note for the applicable item.
• Estimate reference notes should not include the phrase “according to the engineer”.
• Are 10 blank lines or 30%, whichever is greater, included for additional items for the as-built plan?

**Standard Road Plans**

• Are all appropriate standards listed?
• Are all of the standards current?

**Index of Tabulations**

• Spot check that page numbers are accurate and that all tabs are included.

**Standard Notes**

• Are all appropriate notes included?
• Are all data fields filled in correctly?

**Tabulations**

• Are all appropriate tabulations included?
• Are all of the tabulations the current version?
• Do the totals on the tabulations match the bid totals on C.1?
• Do the quantities seem reasonable?
• Have sufficient blank lines been included for additional items for the as-built plan?
Chronology of Changes to Design Manual Section:
001F-004 C Sheets

4/29/2019  Revised
Moved the Pollution Prevention Plan and examples from this sheet series to the RC series.

4/17/2012  Revised
Added bullet points for white space and description of divisions if applicable. Updated sample sheets accordingly.

2/4/2011   Revised
Renamed, updated with material from previous version of 1F-6, updated to reflect current practices, and added plan quality checklist.