The C sheets generally contain quantity information and other general information necessary for a contractor to bid the project.

Contents of the C Sheets
The C sheets contain the following items in the order listed:
1. Project description (see Section 1F-4a).
2. Estimated project quantities (see Section 20J-82).
3. Estimate reference information (see Section 20J-82).
5. Index of tabulations.
7. Tabulations (see Section 20J-61), beginning with tabulation of incidental items, if required.

Sample C Sheets
Click the following links to view sample C sheets:
- Project Description Sheet Sample
- Estimated Project Quantities Sheet Sample
- Estimate Reference Information Sheet Sample
- Standard Road Plans Tabulation Sheet Sample
- Index of Tabulations Sheet Sample
- Standard Notes Sheet Sample
- Tabulations Sheet Sample

Plan Quality Checklist
Tabs
- Tabs must be listed in the same order as the ‘Contents of the C Sheets’.
- Tabs for similar work items should be grouped.

Project Description
- Does the statement briefly explain the purpose of the project so that inspectors can make decisions consistent with the project intent?
• Does the statement briefly explain what the project involves?

**Estimated Project Quantities**

• Are all estimated project quantities included? Refer to Standard Road Plans, Tabulations, B sheets, and U sheets.
• Are 10 blank lines or 30%, whichever is greater, included for additional items for the as-built plan?
• If multiple divisions are present, excluding alternate bid item divisions, is each division defined?
• Read each bid item and the estimate reference note. Is it clear what the contractor is supposed to do?
• Is a method of measurement and basis of payment included for items that require them?

**Estimate Reference Information**

• All modified Standard Road Plans should be referenced in the estimate reference note for the applicable item.
• Any special notes added by the designer should be referenced in the estimate reference note for the applicable item.
• Estimate reference notes should not include the phrase “according to the engineer”.
• Are 10 blank lines or 30%, whichever is greater, included for additional items for the as-built plan?

**Standard Road Plans**

• Are all appropriate standards listed?
• Are all of the standards current?

**Index of Tabulations**

• Spot check that page numbers are accurate and that all tabs are included.

**Standard Notes**

• Are all appropriate notes included?
• Are all data fields filled in correctly?

**Tabulations**

• Are all appropriate tabulations included?
• Are all of the tabulations the current version?
• Do the totals on the tabulations match the bid totals on C.1?
• Do the quantities seem reasonable?
• Have sufficient blank lines been included for additional items for the as-built plan?
Chronology of Changes to Design Manual Section:

001F-004 C Sheets

4/29/2019 Revised
Moved the Pollution Prevention Plan and examples from this sheet series to the RC series.

4/17/2012 Revised
Added bullet points for white space and description of divisions if applicable. Updated sample sheets accordingly.

2/4/2011 Revised
Renamed, updated with material from previous version of 1F-6, updated to reflect current practices, and added plan quality checklist.