



2024 Federal-aid Overview Seminar Project Development - Letting Agenda

Time	Agenda Item	Time	Agenda Item
8:00 - 8:30	Registration		Other Permits – Urban Engineer
8:30	Welcome - Nicole Moore <ul style="list-style-type: none">• Introductions• Purpose and Format• Breaks and Facilities• General DOT contacts• Website Resources Welcome - FHWA		<ul style="list-style-type: none">• 404 Permit• Iowa DNR Flood Plain Permit• NPDES Storm Water Permit• Work on Iowa DOT Right-of-way
	Federal-aid Basics - Sarah Okerlund <ul style="list-style-type: none">• Written Guidance• Administering Bureau (I.M. 1.000)• Stewardship & Oversight Agreement• Planning and Programming• FHWA Authorization• Reimbursement• Earmarks and Grants In-Kind Contributions and Local Lettings <ul style="list-style-type: none">• In-Kind Contributions• Local Lettings Civil Rights – Nikita Rainey/Tracey Bradley <ul style="list-style-type: none">• Title VI• ADA• DBE Break and Refreshments (provided)	11:45 - 1:00	Lunch (on your own)
	Initial Project Development - Niki Stinn <ul style="list-style-type: none">• Project Scheduling and Submittals• Consultant Selection - no PE/CE• Concept Statement• Funding Agreement• Funding and Plan Divisions• Project Tracking in TPMS Environmental Review - Location & Environment (DeeAnn Newell, Brennan Dolan, Jill Garton, Brock Struecker) <ul style="list-style-type: none">• Threatened and Endangered Species• National Environmental Policy Act (NEPA) and Section 4(f) including key points of NEPA, Section 4(f), NEPA classifications, and NEPA clearances• Section 106 of the National Historic Preservation Act of 1966 including Section 106, applications, compliance steps, archaeological and historic surveys, consultation, SHPO review, and Transportation Alternatives Program• Iowa DNR Water Trails and Paddling Routes Utilizing TPMS - Niki Stinn <ul style="list-style-type: none">• CFYP/TIP/STIP Programming• STIP Revision Process• CFYP/STIP – Entry of Project Details• Project Development• FM Estimate• Transfer of Information to Contracts		Design and Plan Reviews – Iowa DOT Lettings – Jenifer Bates <ul style="list-style-type: none">• Concept Statement• Design Guidelines• Design Exception Process• Preliminary Plans• Check and Final Plans• Cost Estimate in TPMS• Other Submittals• Project Development Certification• Project Requirements - Recurring Issues Right-of-Way - Rick Skinner <ul style="list-style-type: none">• When do State/Federal Regulations Apply?• Before the ROW Process Begins• The Valuation Process• Basic Acquisition Policies• The Relocations Process• Parcel Closing• Property Management• Right of Way Certification Break and Refreshments (provided)
			Utilities and Railroads - Jenifer Bates <ul style="list-style-type: none">• Utility Relocations• Railroads• Buy America - Utility and RR Work Contract Letting and Award – Iowa DOT Process – Ed Kasper <ul style="list-style-type: none">• Federal Requirements• Project Design Preparation• Contract Time• The Letting Schedule• Addendums• Contract Award Process• Subcontract Authorizations
		4:00	Closing Remarks - Nicole Moore <ul style="list-style-type: none">• Top Things to Remember