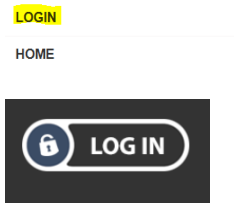


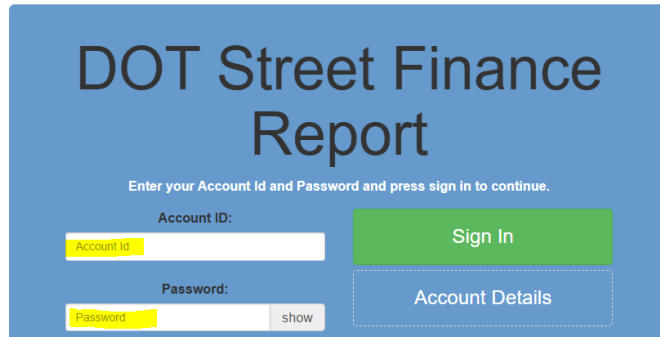
1. Click Login and then Login again on the following page

DOT SIGN GRANT APPLICATION

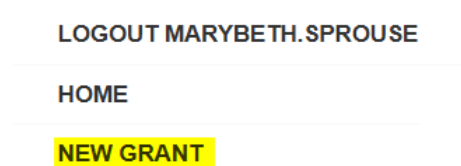


ANNOUNCEMENTS:

2. Enter lowaID and Password and sign in.
 - * This is the DOT's login to the A&A System and the title can not be changed. The State is planning to replace this interface soon. It will take you to the sign program, not the Street Finance Report.



3. Read any announcements, then click "New Grant"



WELCOME
Announcements

4. Select City or County and choose your entity from the drop down list. Enter contact information.

City: County:

Counties
Please select...

Mailing Street Address

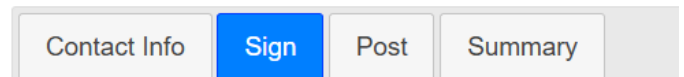
Zip Code

Contact Phone

Request additional users for edits

CREATE

5. Navigate the application by clicking the tabs at the top.



SIGNS REQUESTED

Show entries

6. Enter sign information on the Sign Tab. Search the list by entering the MUTCD code or using keywords.

Reflective sign-post strips (for chevron and stop sign posts) do not have a MUTCD code. Use Ref-Str or Reflective Strip.

Select the sign with the correct dimensions.

Select reason for replacement. For Reflective Strips use "Missing".

Enter the date that the sign was replaced.

If your sign was purchased in non-standard dimension, check the box and enter the custom size and reason.

Select how the location will be entered and enter GPS coordinates or the address information for the sign.

Click "Create" when done to enter the sign on the application. This will save your entry. The allowable reimbursement amount will automatically populate and total on the summary.

ADD SIGN DATA

Select Sign, with the closest size

Please select...

r1-

- R1-O, STOP, 24X24
- R1-1, STOP, 30X30
- R1-1A, STOP, 36X36**
- R1-1B, STOP, 48X48
- R1-2, YIELD, 48X48X48

Select reason for replacement

Please select...

When was the sign replaced

mm/dd/yyyy

Check box if your signs exact size is not listed:

Enter custom size (Third box for triangular signs only)

X X

Please explain why you purchased a nonstandard size

SELECT HOW TO DESCRIBE THE SIGN LOCATION

Description: GPS:

GPS LOCATION

What is the direction of the sign?

Select direction...

Latitude

0.00

Longitude

0.00

CREATE

CLEAR

7. Repeat the process for all signs and reflective strips. Navigate to the Post tab and enter data in a similar manner for all requested post reimbursements. You may exit and revisit/edit your application. Sign and post entries tht have been created will be saved.
8. Navigate to the Summary tab. Download PDF to obtain a list of all entries that will be submitted. The Submit button will not be active until 9:00 AM CT, Thursday, March 27th. At that time or after, click "Submit" to apply for funding.