To: Cities, Counties, and Consultants  
Date: November 8, 2016

From: Office of Local Systems  
Revision Notice Number: 2016_06

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) or County Engineers I.M. documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the Guide and I.M.s for reference.

If you have any questions concerning these revisions, please contact Donna Buchwald Donna.Buchwald@dot.iowa.gov or 515-239-1051.

*** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE ***

<table>
<thead>
<tr>
<th>Document Title or I.M Number</th>
<th>Summary of Significant Revision(s)</th>
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| I.M. Table of Contents  
November 8, 2016 | The I.M. Table of Contents has been revised to reflect new or revised I.M.s, as indicated below. |
| I.M. 2.020  
Federal and State Bridge Programs  
November 8, 2016 | This I.M. has been updated. Substantive changes from the previous version include the following:  
- Changed acronym to Surface Transportation Block Grant Program (STBGP)  
- Added information on utilizing Highway Bridge Program funds for hiring a consultant to inspect bridges, per the National Bridge Inspection Standards. |
| I.M. 3.114  
Cultural Resource Regulations  
November 8, 2016 | This is a new I.M. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.114, Att. A  
Cultural Resources Process Flowchart  
November 8, 2016 | This is a new I.M. attachment. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.120  
Farmland Protection Policy Act  
November 8, 2016 | This is a new I.M. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.120, Att. A  
Farmland Protection Policy Act Process Flowchart  
November 8, 2016 | This is a new I.M. Attachment. It contains some information that was previously published in the Packet, Chart No. 6E. |
| I.M. 3.120, Att. B  
Instructions for Completing the Farmland Conversion Rating Form  
November 8, 2016 | This is a new I.M. Attachment. It contains some information that was previously published in the Packet, Index No. 6. |
| I.M. 3.705  
Local Letting Process for State or Local Funded Projects  
November 8, 2016 | This is a new I.M. It contains some information that was previously published in County Engineers I.M. 3.41, I.M. 3.42, and I.M. 3.43. |
| I.M. 3.705, Att. A (word)  
Sample Bidding Proposal  
November 8, 2016 | This is a new I.M. Attachment. |
<table>
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<th>I.M. 3.705, Att. B (word)</th>
<th>This is a new I.M. Attachment.</th>
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<td>Sample Notice to Bidders</td>
<td>November 8, 2016</td>
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