

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants

Date: May 18, 2018

From: Office of Local Systems

Revision Notice Number: 2018_04

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) or County Engineers I.M. documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Nicole Fox nicole.fox@iowadot.us or 515-239-1506.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

Document Title or I.M Number	Summary of Significant Revision(s)
I.M. Table of Contents May 18, 2018	The I.M. Table of Contents has been revised to reflect new or revised I.M.s, as indicated below.
I.M. 2.120 Bridge Inspections May 18, 2018	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Added language for late bridge inspections, as well as consequences for being out of compliance with NBIS inspection frequency requirements.
I.M. 3.215 Clear Zone Guidelines May 18, 2018	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Design exceptions are <u>no longer required</u> for not meeting the Clear Zone.
I.M. 3.218 Design Exception Process May 18, 2018	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Updated for guidance from FHWA for projects on the NHS, and included Federal-aid projects to use the NHS criteria. There are now only 10 controlling criteria for design exceptions. • Clarified that for Federal-aid projects, design exceptions require approval from the DOT. For all other projects, it is recommended the LPA document any design exceptions, but DOT approval is not required.
I.M. 3.505 Check and Final Plans May 18, 2018	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Clarified that the checklist in Attachment B is now required. • Added a link for I.M. 3.218, Design Exception Process.