

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants

Date: June 19, 2019

From: Local Systems Bureau

Revision Notice Number: 2019_03

The Federal-aid Project Development Guide (Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. Where appropriate, it also references the existing Project Development Information Packet (Packet) documents that have been replaced or superseded.

The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Nicole Moore at nicole.moore@iowadot.us or 515-239-1506.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

Document Title or I.M. Number	Summary of Significant Revision(s)
I.M. Table of Contents June 19, 2019	The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below.
I.M. 5.050 Project Development Certification Instructions June 19, 2019	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Added Instructions LPA Contact Information for the LPA Representative who will be signing the Construction Contract. • The Project Development Certification, Form 730002, has also been updated.
I.M. 5.050, Att. A Project Development Certification Process Flowchart June 19, 2019	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Updated "Office" to "Bureau".
I.M. 5.050, Att. B Sample Project Development Certification Form June 19, 2019	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Added LPA Contact Information for the LPA Representative who will be signing the Construction Contract.