

Guide and / or I.M. Revision Notice

To: Cities, Counties, and Consultants
From: Local Systems Bureau

Date: March 2, 2021
Revision Notice Number: 2021-03

The Federal-aid Project Development Guide (Federal-aid Guide) and / or Instructional Memorandums to Local Public Agencies (I.M.s) have been revised as indicated below. This revision notice identifies all new or revised documents and includes a summary of the significant changes. The Iowa DOT does not provide paper copies of the Guide or I.M.s. Since these documents are updated frequently, we recommend using the on-line version of the [Guide and I.M.s](#) for reference.

If you have any questions concerning these revisions, please contact Nicole Moore at nicole.moore@iowadot.us or 515-239-1506.

***** PLEASE NOTIFY ALL AFFECTED PERSONNEL OF THIS CHANGE *****

Document Title or I.M. Number	Summary of Significant Revision(s)
I.M. Table of Contents March 2, 2021	The I.M. Table of Contents has been revised to reflect new or revised I.M. numbers, as indicated below.
I.M. 6.110 Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects March 2, 2021	This I.M. has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Minor updates to reflect current processes and procedures. • Administering Bureau's review all Federal-aid and Swap projects, but not FM project. • Administering Bureau's sign 435's on Federal-aid and Swap, but not FM projects. • Administering Bureau's sign 436's on Federal-aid and Swap, but not FM projects.
I.M. 6.110, Att. A Project Close-out Process Overview Flowchart March 2, 2021	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Minor updates to reflect current processes and procedures.
I.M. 6.110, Att. B Final Review and Audit Process Flowchart – Highway or Bridge Construction March 2, 2021	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Minor updates to reflect current processes and procedures.
I.M. 6.110, Att. E (Word) Pre-audit Checklist for Local Public Agency Projects March 2, 2021	This I.M. Attachment has been updated. Substantive changes from the previous version include the following: <ul style="list-style-type: none"> • Changing the formatting of the table. • Minor updates to reflect current processes and procedures.