



# Iowa Department of Transportation

Construction Manual



# Chapter 1 – General Information

- Office of Construction and Materials provides technical and administrative support for DOT and industry (contractors).
- Office of Local Systems works closely with the Construction & Materials Office to provide these services for City and County Engineering staff through the use of Local Agency Instructional Memorandums.



# Engineer Relations with the Public

- Communicate with residents and businesses.
- Advise them of upcoming construction and discuss the possible effects the work may have on them.
- Notify postal service, schools, and emergency services of delays and diversions.
- Discuss detours and alternative access.



# Engineer Relations with the Public

- Keep local media informed to maintain good public relations.
- The project engineer represents a public agency that is spending public money and has an obligation to share this information with the public!




# Engineer Relations with the Contractor

- Conducted in a spirit of mutual cooperation.
- Relations are defined in the Specifications taking into consideration the best interest of both parties in the contract.
- Establish a cooperative and collaborative working relationship.




# Engineer Relations with the Contractor

- A well established working relationship helps to improve the quality and lessen the potential for unresolved contractual issues.
- Relations between the contractor and the inspection staff should be fair, firm, courteous, and based on sound judgement using the guidance of the specification requirements.



# Consultant Engineering & Inspection

- May be limited to providing professional advice to the governing body.
- May include project level engineering and/or inspection responsibilities.



# Consultant Engineering & Inspection

- The project **administrator** will **always** be an employee or elected official of the governing body (MUST be a full time public employee).
- The project administrator shall evaluate the consultant's performance for use in the selection process for future project services.