



Appendix C: Sample Airport Manager Survey

In an effort to collect data for the 2010-2030 update of the Iowa Aviation System Plan (IASP), please verify all the pre-filled information and fill in any missing information for your airport. If the data is incorrect, please cross out the incorrect data and note the correction. For items involving a code, please see the key provided for the individual item. Please be sure to sign your name on the last page of the survey to be entered into a drawing for a gift card from Sporty's. We appreciate your time in helping us to plan for the future of Iowa's aviation system!

Please return to Mead & Hunt by March 26, 2010

Airport Information:

Airport Name	
Airport Web Address	Total Airport Acreage

Airport Manager Information:

First Name	Last Name
Street Address	
Street Address 2	
City	Zip Code
Office Phone	Cell Phone
E-mail Address	
Is the manager a full time position?	Is the manager a contract employee, a city employee, or volunteer? (CT=contract, CY=city)
Is the manager also an FBO operator? (Y=yes, N=no)	
FBO or manager on call 24/7 (Y=yes, N=no)	
Hours airport manager and/or FBO is present at airport:	
Weekdays:	Weekends:



Airport Sponsor Information:

Name		
Type (Authority, Commission, City) (AUTH=authority, COMM=commission, CITY=city)		
Address		
Address 2		
City	Zip Code	Phone
Contact First Name	Contact Last Name	
Contact Title		
Contact E-mail Address		
Name of authorized person(s) to sign grant applications and agreements for the sponsor		
Position of authorized person(s) to sign grant applications and agreement for the sponsor		

Airport Commission or Authority Chairperson Information:

First Name	Last Name	
Street Address		
City	Zip Code	Phone
E-mail		

Please use the space provided to include information on additional airport commission/authority members. Use the back of this page if additional space is needed. Please include name, address, email, and phone number.

Airport Navigational Aid Information:

Wind Indicator (Y=yes, N=no)	Is the wind indicator lighted? (Y/N)	Segmented circle (Y=yes, N=no)
Rotating beacon lens color code (1=clear-green, 8=none)	Rotating beacon light schedule (DD=dusk/dawn, DDI=dusk/dawn/IFR, N=none)	
1st Type of Radio Aid Available	2nd Type of Radio Aid Available	
Remote Communication Outlet (Yes or No)	Ground Communication Outlet (Yes or No)	

Airport Fueling:

Fuel Tank Ownership (PU=public, PR=private)	Above or below ground (A=above, B=below)	Fuel Tank Capacity (in Gallons)	Fuel Type (1=100LL, 2=Automobile, 3=Jet A)	Credit Card Self Fueling (Y=yes, N=no)	24 Hour Fueling Available (Y=yes, N=no)	Fuel Sales in 2009 (in gallons)

Airport Services and Facilities:

Are the following services offered at the airport? (B=based, O=on-call, N=not offered)			
Full time aircraft maintenance facility and staff?		Part 135 charter	
Avionics repair/maintenance		Aircraft dealer	
Flight instruction		Rental aircraft	
Full service fueling			

Does the airport have:

Airport equipment storage building (Y=yes, N=no)	
Airport snow removal (Y=yes, N=no)	Runway deicing activities (Y=yes, N=no)
Rental car in vicinity (Y=yes, N=no)	Airport courtesy car (Y=yes, N=no)
Covered overnight storage (Y=yes, N=no)	Overnight storage for business aircraft (King Air & larger)
Public communication programs (Newsletters, Press Releases, Websites, Etc. – Please specify)	
Pilot safety programs (None, Weekly, Monthly, Quarterly, Annually) (Please specify)	

Based Aircraft: Please provide a separate list of based aircraft owners and N-numbers. Use the form on Page 10 of this survey or supply your own format.

Single Engine	
Multi Engine	
Jets	
Military	
Ultra Light	
Helicopters	

Annual Operations:

Number of agriculture operations:	
Number of flight training operations:	
Number of business operations:	
What % of your operations are itinerant: (Take off or landing of aircraft going from one airport to another that involves a trip of at least 20 miles)	

Land Use: (Y=yes, N=no, or list as appropriate)

Is there city controlled height zoning around airport?
Is there county controlled height zoning around airport?
Is land use zoning in place for airport?
Does city and/or county comprehensive plan define land use around the airport?

Describe constraints to future airport expansion (airside or landside) (Examples: None, City funding issues, River/railroad/highway, Wetlands, Budget concerns, Development, etc.)

Community/political constraints
Physical limitation constraints
Environmental constraints
Financial constraint

Describe adjacent land use around the airport (Res=residential, Com=commercial, Ind=industrial, Ag=agricultural, WRW=water/river/wetlands, Rec=recreational, RR=railroad)

North
South
East
West

Local Support and Management:

Local dollars (3-year average) invested by the airport in operations (includes manager/employee salaries and maintenance (Include local subsidies, leases, etc.)
Local dollars (3-year average) invested by the airport for capital improvements (Include local match for federal and state projects and locally funded projects)
Does the airport adequately support aircraft owned and used by companies doing business in the airport's service area? (Y=yes, N=no)

Comments:

For airports with hard surfaces (runways, taxiways, and/or ramps), please answer the following questions:

Is there a process to inspect the condition of the pavement on a periodic basis (daily, monthly, quarterly, annually, etc.)? (Y=yes, N=no)
Does the airport have a pavement management plan? (Y=yes, N=no)
Are pavement inspections performed after special conditions (i.e. spring thaw, winter freeze, after inclement weather, special events, etc.)? (Y=yes, N=no)
Are records kept of pavement maintenance inspections? (Y=yes, N=no)
How much is spent annually (3-year average) on pavement maintenance?

Airport Safety, Security, and Emergency Services:

Emergency Contact Phone Number	Controlled access to field (Y=yes, N=no)

Controlled Access Methods: (Answer all that apply)

Gates with electronic card (Y=yes, N=no)	Gates with lock and key (Y=yes, N=no)
Gates without locks (Y=yes, N=no)	Other (please explain)

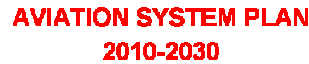
Perimeter Fencing:

Is there perimeter fencing (Y=yes, N=no)	Full fencing (Y=yes, N=no)
Partial fencing (Y=yes, N=no)	Lowest fencing height (in feet)
Type of Predominate Perimeter Fencing (N=None, BW=Barbed Wire, C=Cable, CL= Chain Link, CLBW=Chain Link w/ Barbed Wire, CLWW=Chain Link w/ Woven Wire, WW=Woven Wire, WWBW=Woven Wire w/ Barbed Wire, WD=Wooden, O=Other - please specify)	

Outdoor Terminal Lighting (Y=yes, N=no)	Outdoor Ramp Lighting (Y=yes, N=no)	Surveillance Cameras (Y=yes, N=no)
Regular Police Patrol (Y=yes, N=no) (If yes, state how often)	On-site/Local Fire Protection (O=On Site, C=Community, N=None)	Emergency Response Plan (Y=yes, N=no)
Wildlife Management Plan (Y=yes, N=no)	Controlled Access To Aircraft (Y=yes, N=no)	Security Signage (Y=yes, N=no)
Security Plan (Y=yes, N=no)		Security Plan Approval Date

Terminal Building:

Terminal Building Type (AH=attached hangar, AR=attached residence, FS=free standing, NO=none)	
Waiting Area (Y=yes, N=no)	Office (FBO, manager, etc.) (Y=yes, N=no)
Pilot Room (Y=yes, N=no)	Number of Restrooms
Exterior Condition (G=good, F=fair, P=poor, N=not applicable)	Interior Condition (G=good, F=fair, P=poor, N=not applicable)
24 Hour Access to terminal for pilots (Y=yes, N=no)	Food and Beverages Available (restaurant, vending, etc.) (Yes or No)
Internet access via dedicated computer (Y/N)	Internet access via wireless connection (Y/N)



Number of Paved Tie Downs	Number of Turf Tie Downs
Number of Total Auto Parking Spots	Number of Paved Auto Parking Spots
Entrance Road Paved (Y=yes, N=no) Y	Road To Nearest City Paved (Y=yes, N=no)
Airport Sign On Road (Y=yes, N=no)	Type of Road Airport Entrance Intersects (City, County, State, US)

[illegible]

Runway Information:

Runway Number	Runway Length (in feet)	Runway Width (in feet)	Surface Condition (G=good, F=fair, P=poor)	Runway Edge Lighting (1=none, 2=LIRL, 3=MIRL, 4=HIRL, 5=REFL, 6=NSTD)	Runway PCI	Existing Design Group (see key below)	Ultimate Design Group (see key below)	Parallel Taxiway Type (F=full, C=connecting, P=partial, N=none)	Taxiway Lighting (LITL, MITL, HITL, None)

Design Group Key:

Approach Category	Approach Speed (In Knots)
A	Less than 91
B	91-120
C	121-140
D	141-165
E	166 or greater

Design Group	Wingspan (In Feet)
I	Less than 49
II	49-78
III	79-117
IV	118-170
V	171-213
VI	214-261

Runway Information (Continued)

Runway Number	VASI Code (see key below-1)	Runway End Identifier Light (Y=yes, N=no)	Runway Approach Light System Code (see key below-2)	FAR Part 77 Category (see key below-3)	Runway End Turnaround Meets Standards (Y=yes, N=no)	Runway Published Approach Procedure (precision, non-precision, none)

1 Visual Approach Slope Indicator Code:

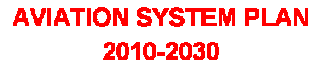
1=P2L PAPI 2 Left	2=P2R PAPI 2 Right	3=P4L PAPI 4 Left
4=P4R PAPI 4 Right	5=PSIL PLASI Left	6=PSIR PLASI Right
7=S2L SAVASI 2 Left	8=S2R SAVASI 2 Right	9=V2R VASI 2 Right
10=V2L VASI 2 Left	11=V4R VASI 4 Right	12=V4L VASI 4 Left
13=V6R VASI 6 Right	14=V6L VASI 6 Left	15=V12 VASI 12 both sides of runway
16=V16 VASI 16 both sides of runway	17=NSTD (non-standard)	18=PVI (privately owned at public airport)
19=none	20=S3L SAVASI 3 LEFT)	

2 Runway Approach Light System Code:

1=ALSAF	2=ALSF1	3=ALSF2	4=MALS	5=MALSF	6=MALSR
7=SSALS	8=SSALF	9=SSALR	10=NEON	11=ODALS	12=LDIN
13=NSTD (non standard)	14=none				

3 FAR Part 77 Category Code:

1=A(V)	2=B(V)	3=A(NP)	4=C	5=D	6=PIR
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[illegible]

2010 Construction Projects: Please list all projects that you plan to undertake at your airport in 2010. Include those that are funded with federal, state, or local funds. (Use a separate sheet if necessary.)

Airport Improvement Program Projects (Federal)	Total Cost
State Projects	Total Cost
Local Projects	Total Cost



I, (please print) _____ verify that the information provided in this survey is accurate to the best of my knowledge.

Signature: _____

Date: _____ Phone: _____

Thank you for completing the 2010-2030 Iowa Aviation System Plan Airport Manager Survey!

The information you have provided will help plan for the future of Iowa's aviation system. We appreciate your time in completing the survey and ask that you contact us if you have any questions. Please return the survey to the consultants, Mead & Hunt, Inc., using the enclosed self addressed stamped envelope.

You can also fax the completed survey to (517) 321-5932 or e-mail a scanned copy to zachary.puchacz@meadhunt.com.

Please return the survey by **March 26, 2010** to be entered into a drawing for a gift card from Sporty's (provided by Mead & Hunt). The winner will be drawn at the 2010 Iowa Aviation Conference on April 21, 2010.

Thank you!

Sincerely,

Michelle McEnany
Director, Office of Aviation
Iowa Department of Transportation
michelle.mcenany@dot.iowa.gov

Please return survey to:
Mead & Hunt, Inc.
Attn: 2010 IASP Airport Manager Survey
2605 Port Lansing Rd.
Lansing, MI 48906