



## 2026 Federal-aid Overview Seminar Project Development - Letting Agenda

Time	Agenda Item	Time	Agenda Item
8:00 - 8:30	<b>Registration</b>	1:00	<b>Design and Plan Reviews – Iowa DOT Lettings – Jenifer Bates</b>
8:30	<b>Welcome – Local Systems Bureau</b> <ul style="list-style-type: none"><li>• DOT Contacts</li><li>• Purpose and Format</li><li>• Breaks and Facilities</li><li>• DOT, LPA, Consultant Roles</li></ul> <b>Welcome - FHWA</b> <b>Federal-aid Basics - Sarah Okerlund</b> <ul style="list-style-type: none"><li>• Written Guidance</li><li>• Planning &amp; Programming</li><li>• Funding Agreements</li><li>• FHWA Authorization</li><li>• Reimbursement</li><li>• Consultant Selection</li><li>• Roles &amp; Responsibilities</li></ul> <b>Competitive Grants &amp; Earmarks – Jacob Page</b> <b>Civil Rights –Tracey Bradley, Micah Loesch</b> <ul style="list-style-type: none"><li>• Title VI</li><li>• ADA</li></ul> <b>Break and Refreshments (provided)</b> <b>Project Programming - Niki Stinn</b> <ul style="list-style-type: none"><li>• TIP/STIP Programming</li><li>• STIP Revision Process</li><li>• CFYP/STIP – Entry of Project Details</li></ul> <b>Environmental Review - Location &amp; Environment (Jill Garton, Brennan Dolan, MacKenzie Rosenboom)</b> <ul style="list-style-type: none"><li>• Threatened and Endangered Species</li><li>• Section 106 of the National Historic Preservation Act of 1966 including Section 106, applications, compliance steps, archaeological and historic surveys, consultation, SHPO review, and Transportation Alternatives Program</li><li>• National Environmental Policy Act (NEPA) and Section 4(f) including key points of NEPA, Section 4(f), NEPA classifications, and NEPA clearances, TPMS</li><li>• Iowa DNR Water Trails and Paddling Routes</li></ul> <b>Initial Project Development - Niki Stinn</b> <ul style="list-style-type: none"><li>• Project Scheduling</li><li>• Funding Agreement</li><li>• Project Tracking &amp; Activation</li><li>• Schedule Items &amp; Submittals</li><li>• Engineer’s Estimate &amp; Funding</li><li>• Plan Set Up</li><li>• Transfer of Information for Contracts</li></ul>	<ul style="list-style-type: none"><li>• Project Scheduling</li><li>• Concept Statement</li><li>• Design Guidelines</li><li>• Design Exception Process</li><li>• Interactive Concept Statement</li><li>• Preliminary Plans</li><li>• Check and Final Plans</li><li>• PDCs, PIFS, and all the other things</li><li>• Project Turn-In</li><li>• Project Development Takeaways</li></ul> <b>Other Permits – Micah Loesch</b> <ul style="list-style-type: none"><li>• Hydraulic &amp; Structural Reviews</li><li>• 404 Permit</li><li>• Iowa DNR Flood Plain Permit</li><li>• NPDES Storm Water Permit</li><li>• Work on Iowa DOT Right-of-way</li></ul> <b>Right-of-Way – Rick Skinner</b> <ul style="list-style-type: none"><li>• When do State/Federal Regulations Apply?</li><li>• Before the ROW Process Begins</li><li>• The Valuation Process</li><li>• Basic Acquisition Policies</li><li>• Relocation Process</li><li>• Parcel Settlement</li><li>• Property Management</li><li>• Project Development Certification</li></ul> <b>Break and Refreshments (provided)</b> <b>Utilities and Railroads – Micah Loesch</b> <ul style="list-style-type: none"><li>• Utility Relocations</li><li>• Railroads</li></ul> <b>Contract Letting and Award – Iowa DOT Process – Stacy Ryan</b> <ul style="list-style-type: none"><li>• Federal Requirements</li><li>• Project Design Preparation</li><li>• Contract Time</li><li>• The Letting Schedule</li><li>• Working Days – Review Days</li><li>• Addendums</li><li>• Contract Award Process</li><li>• Subcontract Authorizations</li></ul>	
11:45 - 1:00	<b>Lunch (on your own)</b>	3:30	<b>Closing Remarks – Local Systems Bureau</b> <ul style="list-style-type: none"><li>• Top Things to Remember</li></ul>