Reviewer Identification Number:

Applicant:

Project Title:

LRTF Grant Reviewer Scoring Sheet

Form 841703 (08-26)

IOWA | DOT IOWA LIVING ROADWAY TRUST FUND

Scoring Criteria	Excellent - 5	Good - 4 pts	Average - 3	Below Average - 1	Mult.	Score
Connection to eligible IRVM activities per IC 314.22. (See list below.)	Includes 6 or more IRVM objectives.	Includes 4 to 5 IRVM objectives.	Includes 2 or 3 IRVM objectives.	Includes 1 IRVM objective.	2	
Project description provides a complete and thorough understanding of what the applicant wants to accomplish through this grant; justification for the request; and all required information for the project type. (See project type descriptions in the Funding Guidelines.)	An excellent project description that clearly states what will be accomplished with the proposed project/equipment request. Includes clear and logical justification for the request. Specific information requested for the project type is included.	An adequate description of what will be accomplished but may lack some relevant details. Justification for request is provided but could be expanded upon. Specific information requested for the project type is included.	A very basic description that does not explain well what will be accomplished or lacks critical details. Justification is weak and/or implied but not clearly stated. Specific information requested for the project type is included.	Project description lacks sufficient detail to understand the basic premise of the request. Justification for the project is missing entirely. Specific information for the project type is missing.	2	
Project budget adequately itemizes project costs, matching funds, and in-kind match so that it is clear what the LRTF funding will be used for.	***Not Applicable***	Budget is thoroughly itemized so that it is clear how money is being spent. Descriptions for each workplan item clearly demonstrate applicability to the project and IRVM. Prices appear to be fair and well thought out and justified.	Budget is sufficiently itemized so that it is generally clear how money is being spent but could be broken out further. Descriptions are included for each workplan item that demonstrate applicability to the project. Prices may be higher than average.	Budget is somewhat itemized, but not enough to sufficiently understand how all money is being spent. Descriptions are vague so it is not clear how they apply to the project or IRVM. Prices may be considerably higher than average.	1.5	
Supporting documentation clarifies and strengthens the project application (maps, plans, photos, species lists, etc.). All required supporting documents are included. (See project type descriptions in the funding guidelines.)	***Not Applicable***	All required supporting documents are included for the project type. Additional supporting documents (beyond what is required) may also be included if they help enhance the understanding of the application.	Application is missing some required supporting documents, or documents are included but they don't sufficiently provide the required information.	No supporting documentation or incorrect information attached.	1	
				REVIEWER TOTAL SCORE		

Eligible IRVM Activities per IC 314.22:

a) Maintain a safe travel environment.

b) Serve a variety of public purposes including erosion control, wildlife habitat, climate control, scenic qualities, weed control, utility easements, recreation uses, and sustenance of water quality.

c) Be based on a systematic assessment of conditions existing in roadsides, preservation of valuable vegetation and habitats in the area, and the adoption of a comprehensive plan and strategies for cost-effective maintenance and vegetation planting.

d) Emphasize the establishment of adaptable and long-lived vegetation, often native species, matched to the unique environment found in and adjacent to the roadside.

e) Incorporate integrated management practices for the long-term control of damaging insect populations, weeds, and invasive plant species.

f) Build upon a public education program allowing input from adjacent landowners and the general public.

g) Accelerate efforts toward increasing and expanding the effectiveness of plantings to reduce wind-induced and water-induced soil erosion and to increase deposition of snow in desired locations.

h) Incorporate integrated roadside vegetation management with other state agency planning and program activities including the recreation trails program, scenic highways, open space, and tourism development efforts. Agencies should annually report their progress in this area to the general assembly.

Please comment on the following:
1) connection to eligible IRVM activities, 2) project description, 3) project budget, 4) supporting documentation, or 5) any other factors that strengthen or weaken the application.

(NOTE: Comments provided in this section will be shared with the grant applicant if the applicant requests feedback).

Note to Reviewer:
Applications will first be reviewed against other applications of the same funding category (State, County, City).

The reviewer should give each criterion a score between 0 and 5. The document will automatically apply the multiplier and calculate the total score.

Bonus Points: The final score for applications will incorporate additional criteria compiled by LRTF
1) whether the applicant is a newly established program that would benefit from the grant: 0-5 years (additional 5 points); and 2) whether the applicant has received recent LRTF grant funding for same/similar request. State funding category applicants automatically receive 5 points due to their statewide impact (City/County funding applicants may receive 5 points if they have not received LRTF funding for a same or similar request within the past 5 years). LRTF staff will review this information and add to the reviewers average score.

Applications will receive extra points for providing matching funds or in-kind labor higher than the minimum required. For projects that require a match, the minimum match is 20% of the total project costs. Points will be awarded as follows: if no match is required or if the application provides the minimum required match of 20% of total project costs (no additional points); match of 21% - 30% of project costs (additional 1 point); match of 31% - 50% of project costs (additional 2 points); match of 51% or more of project costs (additional 3 points).