

**Commission Minutes  
November 12, 2019**



# IOWA TRANSPORTATION COMMISSION

## Meeting Agenda / Commission Orders

November 12, 2019  
Materials Conference Room  
Ames DOT Complex

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
9:30 a.m.			
D-2020-25	* Approve Minutes of the October 8, 2019 Commission Meeting  Commission Comments  DOT Comments	Danielle Madden	3
D-2020-26	* Approve Commission Meeting Dates From June 2019 through June 2020	Danielle Madden	5
MV-2020-27	* Administrative Rules – 761 IAC 524 and 640	Melissa Spiegel	7
PPM-2020-28	* Revitalize Iowa's Sound Economy (RISE) – Council Bluffs	Craig Markley	15
PPM-2020-29	* Revitalize Iowa's Sound Economy (RISE) – Cedar Rapids	Craig Markley	17
1:40 p.m.			
	Adjourn		

### \*Action Item

On Monday, November 12, the Commission and staff will meet informally at 9:30 a.m. in the Materials Conference Room, at the Iowa DOT Central Campus. Transportation-related matters will be discussed but no action will be taken.

DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2020-25  
Submitted by Danielle Madden Phone No. 515-239-1919 Meeting Date November 12, 2019  
Title Approve Minutes of the October 8, 2019 Commission Meeting

**DISCUSSION/BACKGROUND:**

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended the Commission approve the minutes of the October 8, 2019 Commission meeting.

**COMMISSION ACTION:**

Moved by Kathy Fehrman Seconded by Linda Juckette

	Aye	Vote Nay	Pass
Arnold	x	_____	_____
Fehrman	x	_____	_____
Juckette	x	_____	_____
Maher	x	_____	_____
Putney	x	_____	_____
Rielly	x	_____	_____
Yanney	x	_____	_____

\_\_\_\_\_  
Division Director                      Legal                      State Director

D-2020-25

Commissioner Fehrman made a motion to approve the minutes as written. Commissioner Juckette seconded the motion. Motion passed unanimously.

Commission Comments

DOT Comments

Director Lowe; Thank you all for coming out on a very cold day. Giving us your time as you always do, thank you also for extending additional time to us upcoming in December and I hope that it's warmer in December then November. Thank you to all our staff for all the hard work that they put in preparing for this meeting and presenting it this.

DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2020-26  
 Submitted by Danielle Madden Phone No. 515-239-1919 Meeting Date November 12, 2019  
 Title Approve Commission Meeting Dates from June 2019 through June 2020

**DISCUSSION/BACKGROUND:**

The Commission is requested to approve the following proposed June 2019 through June 2020 meeting dates.

**2019**

June 11  
 July 8/9\*  
 August 13  
 September 9/10\*  
 October 8  
 November 12  
 December 10

**2020**

January 14  
 February 11  
 March 10  
 March 26\*\*  
 April 13/14\*  
 May 12  
 June 8/9\*

\*Tour/Public input meeting  
 \*\*Workshop Only

**PROPOSAL/ACTION RECOMMENDATION:**

**COMMISSION ACTION:**

Moved by Charese Yanney Seconded by Richard Arnold

	Aye	Vote Nay	Pass
Arnold	x	_____	_____
Fehrman	x	_____	_____
Maher	x	_____	_____
Paulsen	x	_____	_____
Putney	x	_____	_____
Rielly	x	_____	_____
Yanney	x	_____	_____

\_\_\_\_\_  
 Division Director                      Legal                      State Director

D-2020-26

Danielle Madden, Commission Assistant; The Commission is requested to approve the June 2019 through June 2020 meeting dates as listed on the Commission Order.

Commissioner Yanney made a motion to approve the dates as presented.

Commissioner Arnold seconded the motion. The motion passed unanimously.

DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Motor Vehicle Division Order No. MVD-2020-27  
 Submitted by Melissa Spiegel Phone No. 515-237-3010 Meeting Date November 12, 2019  
 Title Administrative Rules — 761 IAC 524, For-Hire Intrastate Motor Carrier Authority, and 761 IAC 640, Financial Responsibility

**DISCUSSION/BACKGROUND:**

The proposed rule making updates Chapter 524 and Chapter 640 regarding financial responsibility. The major changes require proof of financial responsibility forms (SR-22 and SR-23), cancellation of future proof of financial responsibility form (SR-26), and Motor Carrier Certificate of Insurance Forms E and K, to be submitted electronically to the department in a format approved by the department. Several insurance carriers already submit the forms electronically to the department. This rule making requires that all insurance carriers implement the electronic filing process for these required forms no later than July 1, 2021.

Other minor changes are made within Chapter 640 to revise contact information, update terminology, correct form numbers, and add or correct form names.

A complete summary explaining the proposed amendments is included in the attached Notice of Intended Action.

The public comment period ended October 29. The department did not receive any public comments or requests for oral presentations.

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended that the Commission approve the rule amendments included in the attached Notice of Intended Action.

**COMMISSION ACTION:**

Moved by Kathy Fehrman Seconded by John Putney

	Aye	Vote Nay	Pass
Arnold	x	_____	_____
Fehrman	x	_____	_____
Juckette	x	_____	_____
Maher	x	_____	_____
Putney	x	_____	_____
Rielly	x	_____	_____
Yanney	x	_____	_____

\_\_\_\_\_  
Division Director                      Legal                      State Director

MV-2020-27

Stu Anderson, Planning, Programming and Modal Division Director for Melissa Spiegel, Motor Vehicle Division; You heard this discussed and workshop this morning, as explained in the material that was emailed to you ahead of time, a rule change is proposed for two chapters; 524 which is For-Hire Intrastate Motor Carrier and chapter 640 regarding financial responsibility. The major change to both of these chapters is to require proof of financial responsibility forms, cancellation of future proof of financial responsibility form, and motor carrier certificate of insurance or forms E and K to be submitted electronically to the department. This rulemaking insures that all insurance carriers implement the electronic filing process for these electronic forms no later than July 1, 2021.

The public comment period ended October 29, the Department didn't receive any public comments or requests for oral presentations. Therefore, it is recommended that the commission approve the rule amendments included in the Notice of Intended Action attached to the Commission Order.

Commissioner Fehrman made a motion to approve the rule amendments included in the attached Notice of Intended Action. Commissioner Putney seconded the motion. The motion passed unanimously.

**TRANSPORTATION DEPARTMENT[761]**

**Notice of Intended Action**

**Proposing rule making related to electronic submission of proof of financial responsibility and providing an opportunity for public comment**

The Department of Transportation hereby proposes to amend Chapter 524, “For-Hire Intrastate Motor Carrier Authority,” and Chapter 640, “Financial Responsibility,” Iowa Administrative Code.

*Legal Authority for Rule Making*

This rule making is proposed under the authority provided in Iowa Code sections 307.12, 321A.2 and 325A.10.

*State or Federal Law Implemented*

This rule making implements, in whole or in part, Iowa Code chapters 321A and 325A.

*Purpose and Summary*

The proposed amendments update the Department’s rules regarding financial responsibility. Minor amendments within Chapter 640 update the contact information for the Driver and Identification Services Bureau, change “driver’s license examination stations” to “driver’s license service centers,” remove unnecessary language, correct terminology, correct form numbers, and add or correct form names for consistency within the chapter.

The most significant changes to Chapters 524 and 640 require the proof of financial responsibility forms (SR-22 and SR-23) and the cancellation of future proof of financial responsibility form (SR-26), as well as “Motor Carrier Certificate of Insurance” Form E and Form K, to be submitted electronically to the Department in a format approved by the Department. SR-22, SR-23 and SR-26 forms are required under Iowa Code section 321A.17 to demonstrate proof of financial responsibility whenever the Department suspends or revokes a person’s driver’s license as a result of a qualifying traffic conviction. Forms E and K demonstrate required proof of financial responsibility for motor carriers under Iowa Code chapter 325A. Electronic submission of these forms will have a positive effect on the Department’s processing turnaround times and will improve efficiency and performance in processing customer paperwork.

The Department has offered insurance carriers the ability to submit required proof of financial responsibility forms to the Department electronically for approximately four years, and several carriers have elected to use the electronic submission process. However, several other carriers still continue to submit the required forms via a paper-based process.

The electronic filing process is efficient and secure, and it provides faster results for the Department’s customers than a paper-based process. However, the switch from a paper to an electronic process can take some planning, and in the interest of providing sufficient notice of the Department’s intention to require electronic submission of these forms, the Department contacted all insurance carriers licensed to do business in the state of Iowa in April 2018 and informed them of the pending transition to the electronic submission process and the Department’s intent to require electronic submission in advance of the rule requirement becoming effective. Several carriers volunteered to transition to the electronic submission process after receiving the Department’s notification, but some carriers indicated their preference not to make the switch until the requirement was mandatory. This proposed rule making seeks to require all insurance carriers to implement the electronic filing process for these required forms no later than July 1, 2021. The Department’s available electronic submission process consists of two options:

- The first option is a trusted third-party (TPA) website. This website solution is designed for low-volume submitters that may not have the technical staff or otherwise be in the position to dedicate the resources to implement an end-to-end solution. The website offers the functionality of submitting

single filings, much like submitting the filing by paper, except that using the website offers the additional security and efficient processing that is not available in the paper process.

- The second option is a web service application program interface (API) that allows an insurance carrier's system to directly communicate with the Department's driver's license record system (known as ARTS). The web service solution is designed for high-volume submitters. The web service contains several validation checks against data submitted and provides the insurance carrier's computer system with success/error feedback. To ease the implementation process, the Department developed guidance documentation for integrating with the Department's web service API. The Department is enthusiastic about fully implementing this electronic submission solution, not only for the security and efficiency it offers but also for the faster processing time the Department will be able to offer to customers whose livelihoods rely on the timely submission of these documents.

#### *Fiscal Impact*

This rule making has no fiscal impact to the State of Iowa and does not change the proof of financial responsibility forms that insurance carriers are currently required to submit to the Department. It also does not change or expand the circumstances under which proof of financial responsibility is required. This rule making only changes the submission method from a paper process to a secure electronic process.

#### *Jobs Impact*

After analysis and review of this rule making, no impact on jobs has been found.

#### *Waivers*

Any person who believes that the person's circumstances meet the statutory criteria for a waiver may petition the Department for a waiver under 761—Chapter 11.

#### *Public Comment*

Any interested person may submit written comments concerning this proposed rule making or may submit a written request to make an oral presentation at a public hearing. Written comments or requests to present oral comments in response to this rule making must be received by the Department no later than 4:30 p.m. on October 29, 2019. Comments should be directed to:

Tracy George  
Department of Transportation  
DOT Rules Administrator, Strategic Communications and Policy Bureau  
800 Lincoln Way  
Ames, Iowa 50010  
Email: [tracy.george@iowadot.us](mailto:tracy.george@iowadot.us)

#### *Public Hearing*

A public hearing to hear requested oral presentations will be held as follows:

October 31, 2019  
10 a.m.

Department of Transportation  
Motor Vehicle Division  
6310 SE Convenience Boulevard  
Ankeny, Iowa

Persons who wish to make oral comments at the public hearing may be asked to state their names for the record and to confine their remarks to the subject of this proposed rule making.

Any persons who intend to attend the public hearing and have special requirements, such as those related to hearing or mobility impairments, should contact Tracy George, the Department's rules administrator, and advise of specific needs.

The public hearing will be canceled without further notice if no oral presentation is requested.

*Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its [regular monthly meeting](#) or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule-making actions are proposed:

ITEM 1. Adopt the following **new** paragraph **524.7(1)“c”**:

c. Prior to July 1, 2021, the certificate of insurance may be submitted electronically in a format approved by the department. An insurance carrier that submits the certificate of insurance under this rule shall implement electronic submission of such certificate no later than July 1, 2021. As of July 1, 2021, no paper submissions of such certificates shall be accepted, and all certificates of insurance shall be submitted electronically in a format approved by the department.

ITEM 2. Amend subrule 640.1(3) as follows:

**640.1(3) Submissions and information.** ~~All~~ Except as otherwise provided in this chapter, required submissions shall be either mailed to the ~~Office of Driver and Identification Services Bureau~~, Iowa Department of Transportation, P.O. Box ~~9235 9204~~, Des Moines, Iowa ~~50306-9235~~ 50306-9204; delivered in person to 6310 SE Convenience Blvd., Ankeny, Iowa; or sent by facsimile to ~~(515)237-3071~~ (515)239-1837. Information about the financial responsibility law is available from these sources or by telephone at ~~(800)532-1121~~ (515)244-8725.

ITEM 3. Amend rule 761—640.3(321A) as follows:

**761—640.3(321A) Accident reporting requirements.** Accident reporting requirements are specified in Iowa Code section 321.266 and on Form 433002, “Iowa Accident Report Form,” which is available from law enforcement officers, driver’s license ~~examination stations~~ service centers, or from the ~~office of driver and identification services bureau~~ at the address in subrule 640.1(3).

This rule is intended to implement Iowa Code sections 321.266 and 321A.4.

ITEM 4. Amend subrule 640.4(3) as follows:

**640.4(3) Security—amounts and type.**

a. The amount of security required of the uninsured driver and owner shall be determined from reports of the drivers involved in the accident, reports of investigating officers and from supplemental information obtained from persons involved in the accident concerning amounts of damage and injury sustained. Form ~~431020~~ 431074, “Insurance Request Letter,” may be mailed to parties to the accident for supplemental information. The security required shall not be increased after the suspension notice has been served, but may be reduced if evidence of exact costs is submitted to the department. The amount of security shall not exceed the minimum limits of liability for death or injury specified in Iowa Code chapter 321A.

b. The security shall be deposited with the ~~office of driver and identification services bureau~~ at the address in subrule 640.1(3). The department shall issue to the depositor a receipt when the security is received. ~~The depositor shall surrender the receipt when a refund is requested.~~ Security shall be one of the following types:

(1) to (3) No change.

ITEM 5. Amend subrule 640.4(4) as follows:

**640.4(4) Security disposition.**

a. Security is held by the state treasurer and can be released only for payment of a judgment or as otherwise provided in Iowa Code section 321A.10; or by a court, including by Form 431097, "Order for Release of Security;" ~~Form 431097,~~ or by Form 433010, "Assignment and Release;" ~~Form 433010.~~

b. The security can be refunded at any time as follows:

(1) When compliance as provided in 640.4(5) is presented to the ~~office of driver and identification services~~ bureau; or

(2) When Form 433007, "District Court Affidavit," is completed by the clerk of the district court of the county where the accident occurred, the form indicates that no action has been initiated or judgment rendered, and the form is submitted to the ~~office of driver and identification services~~ bureau.

ITEM 6. Amend subrule 640.4(5) as follows:

**640.4(5) Exceptions to requirement of security.** Compliance can be shown as follows: general releases, agreement releases, confession of judgment, accord and satisfaction, covenant not to sue, no-fault or no reasonable possibility of judgment, adjudication nonliability, and bankruptcy.

a. *General release.* Form 431036, "General Release," may be obtained from the ~~office of driver and identification services~~ bureau at the address in subrule 640.1(3). The signature of the party giving the release shall be notarized or witnessed by a disinterested person. The release shall be accompanied by a power of attorney or subrogation authority if signed by a person other than the party sustaining damage or injury.

b. *Agreement release.* Form 181301, "Agreement Release," may be obtained from the ~~office of driver and identification services~~ bureau at the address in subrule 640.1(3). Complete information shall be provided on the form including the total amount of settlement agreed upon by the parties involved and a release of liability upon fulfillment of payments. The signatures of all parties to the agreement shall be notarized. The release shall be accompanied by a power of attorney or subrogation authority if signed by a person other than a party sustaining damage or injury. Compliance shall be credited only to a party who has agreed to make payment and whose signature appears on the agreement release.

c. *Confession of judgment.* A court certified copy of a confession of judgment including the payment schedule agreed to by the parties is acceptable compliance. No specific form is provided by the ~~office of driver and identification services~~ bureau.

d. to g. No change.

h. *Bankruptcy.* Security is not required of a person when all possible claims against the person arising from the accident have been scheduled in the bankruptcy petition. To establish this exception, the person shall submit a copy of the petition for bankruptcy to the ~~office of driver and identification services~~ bureau at the address in subrule 640.1(3).

ITEM 7. Amend paragraph **640.4(6)"b"** as follows:

b. A person may be exempted from the security requirements applicable to an owner if the motor vehicle had been sold but the title had not been transferred when the accident occurred.

(1) The person who sold the motor vehicle may qualify for this exemption by submitting to the department an Form 431125, "Affidavit of Buyer-Seller, Affidavit of Seller." ~~Form 431125.~~ This form must be completed by both the buyer and seller with signatures notarized or attested to by an officer of the department.

(2) A sworn affidavit by the seller and witnesses to the sale that the vehicle had been sold may be furnished in lieu of ~~Form 431125,~~ "Affidavit of Seller." The affidavit must include a description of the vehicle, the date of the sale, the monetary consideration, facts concerning the assignment of title and delivery of possession, and the names of witnesses to the sale.

ITEM 8. Amend subrule 640.5(1) as follows:

**640.5(1) Suspension.** The suspension becomes effective on the date Form 431010, a ~~suspension notice,~~ "Suspension Notice," is served pursuant to 761—615.37(321). The notice shall inform the person that the privilege to operate and register motor vehicles in Iowa is suspended until the judgment is satisfied and proof of financial responsibility is shown. The duration of the suspension is provided in Iowa Code section 321A.14. When the suspension ends, the department shall issue to the person Form 431009, a ~~suspension termination notice.~~ "Suspension Termination Notice."

ITEM 9. Amend rule 761—640.6(321A) as follows:

**761—640.6(321A) Proof of financial responsibility for the future.** Proof of financial responsibility for the future is required pursuant to Iowa Code sections 321A.13, 321A.14, 321A.16 and 321A.17. Unless the person has filed proof of financial responsibility for all motor vehicles registered to that person, the department shall also suspend the person’s motor vehicle registrations.

**640.6(1)** No change.

**640.6(2) Methods of giving proof.**

a. Proof of financial responsibility may be shown by a liability insurance certificate pursuant to Iowa Code section 321A.19. Form SR-22, “AAMVA Uniform Financial Responsibility Form,” is required as the form of the certificate except when proof of financial responsibility is submitted electronically. When proof of financial responsibility is submitted electronically, the proof shall be in a format approved by the department. The form may describe an owner’s or operator’s policy and shall identify the policyholder by name, address, ~~driver~~ driver’s license number, and birth date. The effective date of the policy shall be the same as the effective date on the form. The vehicles covered shall be identified by year, make, model and vehicle identification number. The form shall be certified in accordance with the Iowa financial responsibility law by an insurance carrier authorized to transact insurance business in Iowa or by a company carrier authorized by power of attorney. The policy shall be canceled only as provided in Iowa Code section 321A.22. Certification of coverage for an owner’s policy authorizes the policyholder to have registrations for the described vehicles. Certification of coverage for an operator’s policy does not authorize registrations.

(1) ~~In lieu of Form SR-22, the department shall accept a copy of the form if the copy is no larger than 8½ by 11 inches and is generated by a process that produces an unaltered image or reproduction, except for size and color, of Form SR-22.~~

(2) ~~In lieu of Form SR-22, the department shall accept an electronic record if the format of the record is approved by the department.~~

b. Proof may be given for a person who is an operator in the employ of the owner of the motor vehicle, or who is a member of the immediate family or household of the owner pursuant to Iowa Code section 321A.26, if the owner’s insurance company carrier certifies ~~Form SR-22~~ for the person required to show proof. ~~The In addition to the requirements are given in paragraph 640.6(2)“a” except that 640.6(2)“a,” the form proof shall identify both the policyholder and the person for whom proof is given. This certification does not authorize the person required to give proof to register a motor vehicle.~~

c. Proof may be given for a person who is an operator in the employ of an owner of a fleet of motor vehicles ~~on,~~ if the owner’s insurance carrier certifies for the person required to show proof, by submitting Form SR-23, “AAMVA Uniform Financial Responsibility Form,” except when proof of financial responsibility is submitted electronically. When proof of financial responsibility is submitted electronically, the proof shall be in a format approved by the department. The form shall identify the policyholder’s name and address, policy number, policy dates and effective date. This certification does not authorize the person required to give proof to register a motor vehicle.

d. No change.

**640.6(3)** Rescinded, effective 1/26/83.

**640.6(4) Terminating the suspension upon filing of proof.** When future proof of financial responsibility is shown and the person is otherwise eligible for licensing, the department shall issue Form 431009, ~~a suspension termination notice,~~ “Suspension Termination Notice,” to the person whose privileges were suspended under Iowa Code ~~sections~~ section 321A.13, 321A.14, 321A.16 or 321A.17 or rules ~~640.5(321A) 761—640.5(321A) and 640.6(321A) 761—640.6(321A).~~ To regain operating privileges, the person shall ~~appear before an Iowa driver license examiner,~~ pass the required examinations, and pay the required fees. The person’s operating and registration privileges are restricted to the motor vehicles covered under the proof of financial responsibility filed by the applicant.

**640.6(5) Cancellation of future proof.** An insurance carrier shall only cancel or terminate a certificate of insurance pursuant to Iowa Code section 321A.22. The cancellation shall be certified by an authorized company carrier representative on Form SR-26, “AAMVA Uniform Financial Responsibility:22 Form.”

except when cancellation of future proof of financial responsibility is submitted electronically. When cancellation of future proof of financial responsibility is submitted electronically, the cancellation shall be in a format approved by the department. The Form SR-26 cancellation of future proof of financial responsibility shall identify the SR-22 or SR-23 proof of financial responsibility certificate to be canceled by name and address of the person, social security number, birth date, driver driver's license number, number of the policy to be canceled and the effective date of cancellation.

**640.6(6) *Suspension when future proof is canceled.***

a. No change.

b. If the person fails to refile, Form 431010, ~~a suspension notice~~, “Suspension Notice,” shall be served in accordance with 761—615.37(321). The effective date of the suspension shall be the date the notice is served. The notice shall inform the person that the privilege to operate and register motor vehicles in Iowa is suspended until future proof is refiled. When the person refiles future proof, the department shall issue to the person Form 431009, ~~a suspension termination notice~~. “Suspension Termination Notice.”

**640.6(7) *Terminating the two-year proof requirement.*** Form 431009, ~~a suspension termination notice~~, “Suspension Termination Notice,” shall be issued to a person who has completed future proof requirements. The form shall notify the person that proof is no longer required and that the person may operate and register motor vehicles without the proof restrictions. If the person's driver's license is still valid, the person ~~shall appear before an Iowa driver license examiner to~~ may obtain a duplicate driver's license without the proof restrictions. If the driver's license has expired or has not been reinstated and the person is otherwise eligible for licensing, the person shall pass the required examinations and pay the required fees. The suspension termination notice may also be presented to the county treasurer to obtain a new registration.

**640.6(8) *Electronic submission of proof of financial responsibility and cancellation of future proof of financial responsibility.*** Prior to July 1, 2021, an insurance carrier authorized to transact business in the state of Iowa may electronically submit proof of financial responsibility and cancellation of future proof of financial responsibility in a format approved by the department. An insurance carrier that submits proof of financial responsibility or cancellation of future proof of financial responsibility under this rule shall implement electronic submission of such proof no later than July 1, 2021. As of July 1, 2021, no paper submissions of such proofs shall be accepted, and all proof of financial responsibility and cancellation of future proof of financial responsibility shall be submitted electronically in a format approved by the department.

This rule is intended to implement Iowa Code sections 321A.12 to 321A.29, 321A.31 and 321A.34.

DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division  
Systems Planning Bureau Order No. PPM-2020-28  
Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date November 12, 2019  
Title Revitalize Iowa's Sound Economy (RISE) Application – Council Bluffs

**DISCUSSION/BACKGROUND:**

The city of Council Bluffs submitted a RISE Immediate Opportunity application requesting a grant to assist in reconstruction of approximately 636 feet of Gifford Road located on the south side of town. This project is anticipated to be completed by July 2020.

Because this project will provide improved access to more than 69 acres for industrial and technology purposes and to maximize RISE support for this project, staff evaluated the application as a RISE Local Development project.

The evaluation and rating for the project will be discussed.

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, reclassify the project as a RISE Local Development project in the September 2019 round of applications and award a RISE grant of \$289,448 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

**COMMISSION ACTION:**

Moved by Nancy Maher Seconded by Kathy Fehrman

	Aye	Vote Nay	Pass
Arnold	<u>x</u>	_____	_____
Fehrman	<u>x</u>	_____	_____
Juckette	<u>x</u>	_____	_____
Maher	<u>x</u>	_____	_____
Putney	<u>x</u>	_____	_____
Rielly	<u>x</u>	_____	_____
Yanney	<u>x</u>	_____	_____

\_\_\_\_\_  
Division Director                      Legal                      State Director

PPM-2020-28

Craig Markley, Systems Planning Bureau; The first is an application from the City of Council Bluffs. The city submitted an Immediate Opportunity RISE funding request to reconstruct approximately 636 feet of Gifford Road located on south side of town. Because this project will provide access to more than 69 acres for industrial purposes and to maximize RISE support staff evaluated the application of the RISE Local Development project. Under RISE Local Development criteria that project scored 60 points. The total estimated cost of the project is \$578,895. The city is requesting a RISE grant of \$289,448 and we'll be providing 50% of local match.

It is recommend the Commission based on capital investment commitment and potential for future job creation to reclassify the project as a RISE Local Development in the September 2019 round of applications and award a RISE grant of \$289,448 or 50% of the total RISE eligible project costs, whichever is less, funding would come from the city share of the RISE Fund.

Commissioner Maher made a motion to reclassify the project as a RISE Local Development and award a RISE grant of up to \$289,448. Commissioner Fehrman seconded the motion. The motion passed unanimously.



DEPARTMENT OF TRANSPORTATION  
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division  
Systems Planning Bureau Order No. PPM-2020-29  
 Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date November 12, 2019  
 Title Revitalize Iowa's Sound Economy (RISE) Application – Cedar Rapids

**DISCUSSION/BACKGROUND:**

The city of Cedar Rapids submitted a RISE Local Development application in the September 2019 round requesting a grant to assist in construction of approximately 2,100 feet of Commerce Park Drive and a right-turn lane on 6<sup>th</sup> Street SW located on the southwest side of town.

This project is necessary to provide access to five lots totaling more than 75 acres for warehousing and industrial purposes. This project is anticipated to be completed by October 2020.

The evaluation and rating for the project will be discussed.

**PROPOSAL/ACTION RECOMMENDATION:**

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$819,076 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

**COMMISSION ACTION:**

Moved by Charese Yanney Seconded by Nancy Maher

	Aye	Vote Nay	Pass
Arnold	<u>x</u>	_____	_____
Fehrman	<u>x</u>	_____	_____
Juckette	<u>x</u>	_____	_____
Maher	<u>x</u>	_____	_____
Putney	<u>x</u>	_____	_____
Rielly	<u>x</u>	_____	_____
Yanney	<u>x</u>	_____	_____

\_\_\_\_\_  
Division Director                      Legal                      State Director

PPM-2020-29

Craig Markley, Systems Planning Bureau; This is an application from the city of Cedar Rapids. The city submitted a local development RISE funding request assist in the construction of approximately 100 feet of Commerce Park Drive and a right turn lane on Sixth Street Southwest located on the Southwest side of town.

This project is necessary to provide access to five lots totally more than 75 acres for warehousing and industrial purposes under RISE Local Development criteria this project received a rating of 47 points. The total estimated costs \$1,638,152 50. The city of Cedar Rapids is requesting a RISE grant of \$819,076 and we'll be providing 50% local match.

It is recommended, the Commission based on capital investment commitment and potential for future job creation award a RISE grant of 819,076 or up to 50 percent of the total RISE-eligible project cost, whichever is less. Funding would come from the city share the RISE Fund.

Commissioner Yanney made a motion to award a RISE grant of \$819,076 or 50 percent of the total RISE-eligible project cost, whichever is less. Commissioner Maher seconded the motion. The motion passed unanimously.

## Cedar Rapids (Local Development)

Construction of approximately 2,100 feet of Commerce Park Drive and a right-turn lane on 6th Street SW located on the southwest side of town. This project is necessary to provide access to five lots totaling more than 75 acres for warehousing and industrial purposes.

Total Cost: \$1,638,152

Requested: \$819,076 (50%)

