

Commission Minutes
August 8, 2023



IOWA TRANSPORTATION COMMISSION

Meeting Agenda / Commission Orders

August 8, 2023
Fairfield Inn
Clear Lake, Iowa

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
D-2024-3 8:00 a.m.	* Approve Minutes of the July 11, 2023 Meeting Commission Comments DOT Comments	Cindy Dorhout	2
C-2024-4	* Commission Guidebook	Charese Yanney, Chair	4
FO-2024-5	* Transfer of Jurisdiction of Iowa 906 in Council Bluffs	Tony Gustafson	6
TD-2024-6	* Revitalize Iowa's Sound Economy (RISE) – Bondurant	Deb Arp	9
TD-2024-7	* Fiscal Year 2024 State Aviation Program	Shane Wright	11
TD-2024-8	* Public Transit Infrastructure Grant Program Funding Recommendations	Brent Paulsen	16
8:10 a.m.	Adjourn		

*Action Item

Public Input Meeting begins at 8:15 a.m.

On Monday, August 7, 2023, the Commission and staff will meet informally at 3:30 p.m. in the Fairfield Inn Meeting Space in Clear Lake. Transportation-related matters will be discussed but no action will be taken.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2024-3
Submitted by Cindy Dorhout Phone No. 515-239-1067 Meeting Date August 8, 2023
Title Approve Minutes of the July 11, 2023 Commission Meeting

DISCUSSION/BACKGROUND:

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the minutes of the July 11, 2023 Commission Meeting.

COMMISSION ACTION:

Moved by Ray Gaesser Seconded by Sally Stutsman

	Aye	Vote Nay	Pass
Arnold	<u>x</u>	<u> </u>	<u> </u>
Fehrman	<u>x</u>	<u> </u>	<u> </u>
Gaesser	<u>x</u>	<u> </u>	<u> </u>
Juckette	<u>x</u>	<u> </u>	<u> </u>
Rielly	<u>x</u>	<u> </u>	<u> </u>
Stutsman	<u>x</u>	<u> </u>	<u> </u>
Yanney	<u>x</u>	<u> </u>	<u> </u>

Division Director Legal State Director

D-2024-3

Cindy Dorhout - Director's Office

Commissioner Yanney called the meeting to order.

She began by asking for approval of the minutes from the July 11, 2023 Commission meeting.

Commissioner Gaesser moved, and

Commissioner Stutsman seconded a motion to approve.

The vote to approve was unanimous.

Commission Comments:

Commissioner Rielly wished Mitch Dillavou a Happy Retirement and thanked him.

Commissioner Arnold gave a recap of the tour. We had a very good tour yesterday. We went west from here over to Ventura and checked out the Super Two concept on the highway that way, and then south down to the interstate. And we've seen where the topping was kind of coming off and they're redoing that. Then on over east to Floyd and saw the new interchange there and up north to Osage and saw the projects there. We went to Manley and had lunch at the Northern Iowa Railroad Company, which is a very impressive company. Then we went back down to Mason City and saw some improvements on Highway 65 South and then back west to Clear Lake on 122.

DOT Comments:

Scott Marler, Iowa DOT. Good morning everyone, and thank you Madam Chair. I just wanted to also echo our thanks for the tour yesterday. We had a very good tour as Commissioner Arnold was just recapping there. Special thanks to the cities of Clear Lake, to Mason City, to Garner, to the Floyd Community. We really had a great tour of this region and we're very appreciative for the hospitality, so thank you.

Commissioners present Richard Arnold, Charese Yanney, Kathy Fehrman, Tom Rielly, Sally Stutsman, Ray Gaesser, and Linda Juckette.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Commission Order No. C-2024-4
Submitted by Charese Yanney Phone No. 515-239-1067 Meeting Date August 8, 2023
Title Commission Guidebook

DISCUSSION/BACKGROUND:

The purpose of the guidebook is to provide new and existing Commissioners with reference material regarding roles/responsibilities, conduct of meetings, conduct of Commissioners, relevant Iowa Code statutes, meeting schedules, contact information, and other relevant background information. The guidebook is reviewed, updated, and approved annually.

PROPOSAL/ACTION RECOMMENDATION:

Commissioner Yanney recommends the Commission approve the Commission Guidebook.

COMMISSION ACTION:

Moved by Kathy Fehrman Seconded by Tom Rielly

Division Director Legal State Director

	Aye	Vote Nay	Pass
Arnold	<u>x</u>	_____	_____
Fehrman	<u>x</u>	_____	_____
Gaesser	<u>x</u>	_____	_____
Juckette	<u>x</u>	_____	_____
Rielly	<u>x</u>	_____	_____
Stutsman	<u>x</u>	_____	_____
Yanney	<u>x</u>	_____	_____

C-2024-4

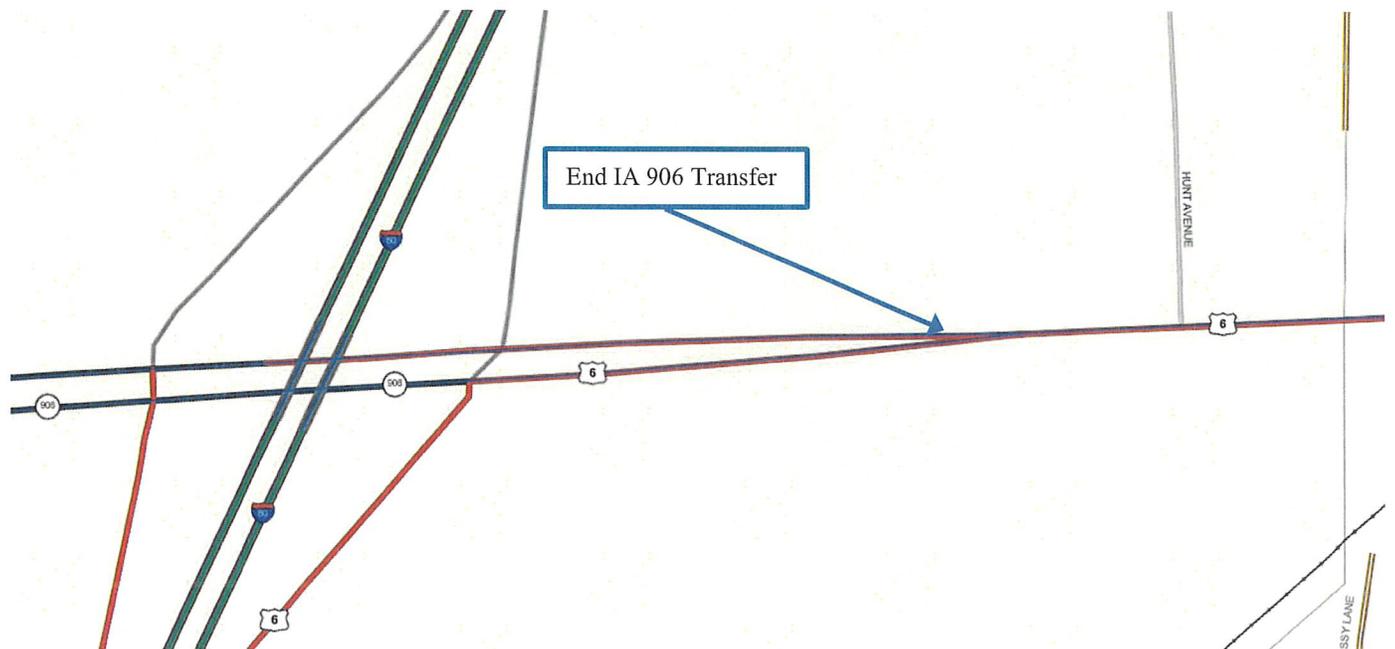
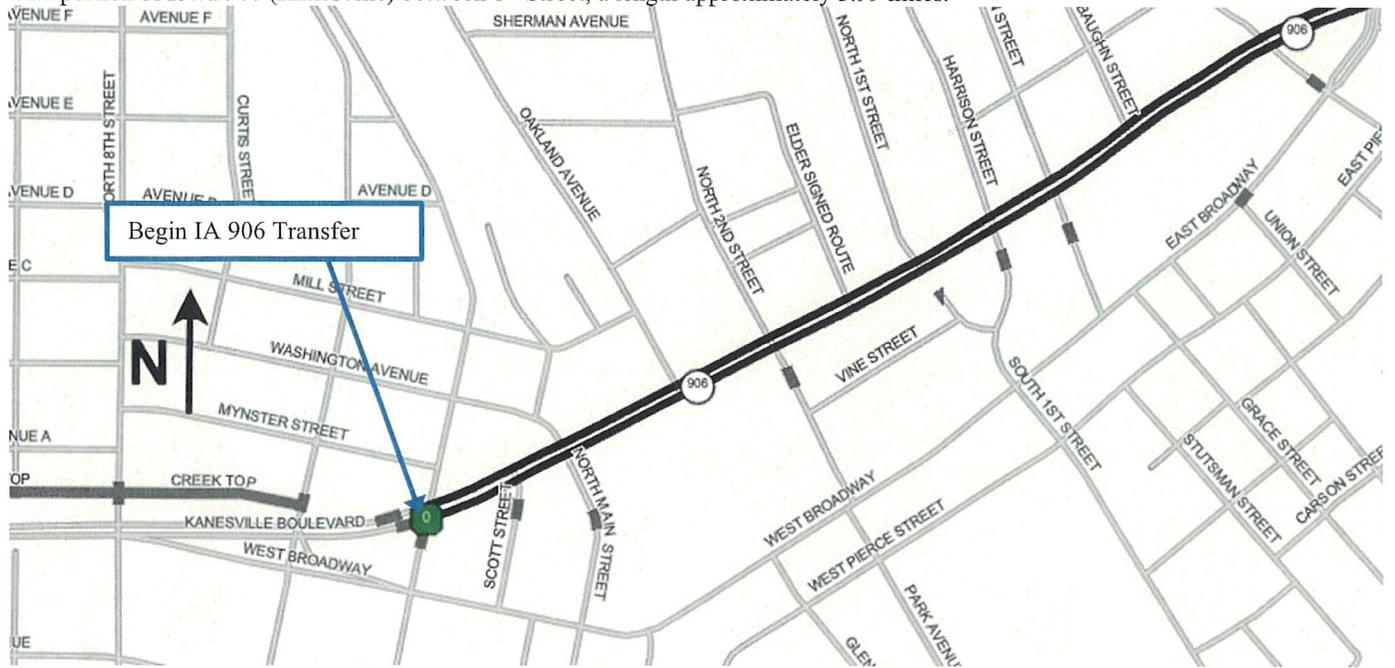
Charese Yanney - Chair - Commission

Commissioner Fehrman moved, and
Commissioner Rielly seconded a motion to approve.
The vote to approve was unanimous.

Transfer of Jurisdiction
Location

Council Bluffs, Iowa

That portion of Iowa 906 (Kanesville) between 6th Street, a length approximately 3.99 miles.



FO-2024-5

Tony Gustafson - Director -Field Operations Division

The Transfer of Jurisdiction of Highway Iowa 906 and Council Bluffs.

Good morning, Madam Chair, Commissioners, Director Marler. District Four has negotiated the transfer of Iowa 906 to the City of Council Bluffs. The segment includes approximately four miles of roadway, five bridges and will be transferred to the city in its current condition, driveway walls will be included in the transfer. The roadway segments and bridges. The state will make payments to the city in the amounts of \$17 million, which we will pay in three yearly installments of \$7 million, \$5 million, and \$5 million. The city shall assume jurisdiction of the roadway segments and bridges upon receipt of the final payment from the state. And upon written notification to the city of the time and date of said transfer. It is recommended that the Commission approve the Transfer of Jurisdiction of Iowa 906 with Council Bluffs.

Commissioner Rielly moved, and
Commissioner Juckette seconded a motion to approve.
The vote to approve was unanimous.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Transportation Development Division
Systems Planning Bureau Order No. TD-2024-6
 Submitted by Debra Arp Phone No. 515-239-1681 Meeting Date August 8, 2023
 Title Revitalize Iowa's Sound Economy (RISE) Application – Bondurant

DISCUSSION/BACKGROUND:

The city of Bondurant submitted an Iowa's Certified Site Program RISE Local Development application in the February 2022 round requesting a grant to assist in construction of approximately 1,560 feet of Campus Drive, 2,180 feet of the relocated Pleasant Street and 2nd Street NE, and a 370-foot left turn lane on Campus Drive located on the east side of town.

This project is necessary to provide improved access to the Myers Industrial Site, an Iowa Economic Development Authority certified site of more than 66 acres. The certification for this site expires August 2, 2025.

The evaluation and rating for the project will be discussed.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant from the city share of the RISE Fund. The estimated total RISE-eligible project cost is \$3,675,594 and the estimated RISE grant is \$2,205,356 or up to 60 percent of the total RISE-eligible project cost, whichever is less. Since this is a certified site project, the actual award amount is subject to change as the project plans are finalized. Any changes to the scope or approved funding will be submitted by the department to the Commission for consideration as a modification to the award.

COMMISSION ACTION:

Moved by Linda Juckette Seconded by Ray Gaesser

	Aye	Vote Nay	Pass
Arnold	<u>x</u>	_____	_____
Fehrman	<u>x</u>	_____	_____
Gaesser	<u>x</u>	_____	_____
Juckette	<u>x</u>	_____	_____
Rielly	<u>x</u>	_____	_____
Stutsman	<u>x</u>	_____	_____
Yanney	<u>x</u>	_____	_____

 Division Director Legal State Director

Deb Arp - Transportation Development Division - Systems Planning Bureau

The City of Bondurant submitted an Iowa certified site program, local Development RISEfunding request to assist in construction of approximately 1,560 feet of Campus Drive, 2,180 feet of the relocated Pleasant Street and Second Street Northeast, and a 370 foot left turn lane on Campus Drive located on the east side of town. This project is necessary to provide improved access to the Meyers Industrial Site and Iowa Economic Development Authority Certified Site of more than 66 acres. The certification for this site expires August 2nd, 2025. Under our RISE Local Development Criteria this project received a rating of 58 points. The total estimated cost of the project is \$3,675,594. The City of Bondurant is requesting a RISE grant of \$2,205,356, and will be providing 40% in local match. Since this is a Certified Site Project, the actual award amount is subject to change. As the project plans are finalized, any changes to the scope or approved funding will be submitted by the department to the Commission for consideration. As a modification to the award, it is recommended the Commission based on the capital investment commitment and potential for future job creation award, a RISE grant of \$2,205,356 or up to 60% of the Total RISE eligible project cost, whichever is less. Funding will come from the city share of the RISE fund.

Commissioner Juckette moved, and
Commissioner Gaesser seconded a motion to approve.
The vote to approve was unanimous.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Transportation Development Division

Division/Bureau/Office Modal Transportation Bureau Order No. TD-2024-7

Submitted by Shane Wright Phone No. 515-239-1048 Meeting Date August 8, 2023

Title Fiscal Year 2024 State Aviation Program

DISCUSSION/BACKGROUND:

The Modal Transportation Bureau requests approval for the fiscal year (FY) 2024 State Aviation Program, including project recommendations for the Commercial Service Vertical Infrastructure, General Aviation Vertical Infrastructure, and the Airport Improvement Program. The recommended program with project costs is attached.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the FY 2024 State Aviation Program as attached.

COMMISSION ACTION:

Moved by Sally Stutsman Seconded by Tom Rielly

	Aye	Vote Nay	Pass
Arnold	x	_____	_____
Fehrman	x	_____	_____
Gaesser	x	_____	_____
Juckette	x	_____	_____
Rielly	x	_____	_____
Stutsman	x	_____	_____
Yanney	x	_____	_____

Division Director Legal State Director



FY 2024 State Aviation Program

Airport Improvement Program	5,329,262
Aviation Safety	360,000
AWOS maintenance and data link, runway marking, immediate safety enhancements, obstruction mitigation, wildlife mitigation, windsocks, education and outreach	
Aviation Planning and Development Programs	473,000
Air service development, statewide planning and research	
Airport Development Projects	4,496,262
General Aviation Vertical Infrastructure	1,550,698
Commercial Service Vertical Infrastructure	1,900,000
Total Aviation Program	\$8,779,960

Airport Development projects

Airport	Project	Total Project Cost	State Amount
Ankeny Regional Airport	Taxiway D Apron and Access Roadway Paving-Phase 4	1,038,100	400,000
Des Moines International Airport	General Aviation Apron Pavement Repair	866,694	390,000
Mason City Municipal Airport	Rehabilitate General Aviation Taxilane	410,000	287,000
Sioux County Regional Airport	South Apron Expansion Grading	641,000	400,000
Centerville Municipal Airport	Apron Pavement Rehabilitation	224,000	168,000
Clinton Municipal Airport	Reconstruct North Apron - Phase 2	476,700	400,000
Council Bluffs Municipal Airport	Construct Hangar Site Development Area	668,000	267,200
Creston Municipal Airport	Obstruction Analysis and Mitigation Plan	10,000	8,000
Dubuque Regional Airport	General Aviation Apron Reconstruction	500,000	400,000
Emmetsburg Municipal Airport	Obstruction Removal	430,000	344,000
Fort Dodge Regional Airport	Fuel System Improvements	100,000	80,000
Knoxville Municipal Airport	Expand Apron	88,661	62,062

Muscatine Municipal Airport	New Jet A Fuel System	500,000	400,000
Southeast Iowa Regional Airport	Reconstruct Taxiway and Apron Pavement	476,190	400,000
Ames Municipal Airport	Landside Paving, Lighting, and Gate Improvements	250,000	200,000
Jefferson Municipal Airport	Hangar Building Site Improvements	350,000	262,500
Estherville Municipal Airport	Airport Entrance Sign	55,000	27,500
Total		\$7,084,345	\$4,496,262

General Aviation Vertical Infrastructure projects

Airport	Project	Total Project Cost	State Amount
Ottumwa Regional Airport	Construct T-Hangar	546,870	300,000
Webster City Municipal Airport	Box Hangar Improvements	60,000	30,000
Mount Pleasant Municipal Airport	Hangar Roof Replacement	132,000	92,000
Sheldon Regional Airport	North Hangar Upgrades	108,400	72,900
Spencer Municipal Airport	T-Hangar Door Operator Replacement	85,000	68,000
Harlan Municipal Airport	Install New Hangar Doors	150,000	125,000
Sibley Municipal Airport	Construct New Hangar	421,000	300,000
Northeast Iowa Regional Airport	Hangar HVAC Upgrade	40,000	30,000
Perry Municipal Airport	Expand Terminal Building	375,000	300,000
Washington Municipal Airport	Replace Hangar Exterior	135,000	114,750
Mathews Memorial Airport	Terminal Building Rehabilitation	138,880	118,048
Total		\$2,192,150	\$1,550,698

Commercial Service Vertical Infrastructure projects

Airport	Project	Total Project Cost	Allocated State Share
Des Moines International Airport	Construct Consolidated Aircraft Deicing Facility	2,134,000	696,931
Dubuque Regional Airport	Construct Hangar, Airfield Equipment Storage, Airfield Generator	3,000,000	127,281
The Eastern Iowa Airport	Construct Two Aircraft Hangars	1,939,000	453,106
Fort Dodge Regional Airport	Construct Hangars. Renovate SRE Building	125,000	122,005
Mason City Municipal Airport	Construct Equipment Storage Building - Design	250,000	122,250
Sioux Gateway Airport	Construct T-Hangars	132,000	132,812
Southeast Iowa Regional Airport	Construct Hangar	125,000	120,354
Waterloo Regional Airport	Airport Terminal Security Upgrades and Hangar Lighting Upgrade	125,500	125,262
Total		\$7,830,500	\$1,900,000

TD-2024-7

Shane Wright - Transportation Development Division - Modal Transportation Bureau

Last month a recommendation was presented for awarding funds for the Airport Improvement Program, Commercial Service Vertical Infrastructure Program, and General Aviation Vertical Infrastructure Program totaling \$8.7 million for 36 projects at airports across the state. No questions or comments were received and no changes have been made to the recommendation. Therefore, it is recommended the Commission approve the FY2024 State Aviation Program Funding recommendation as listed on the Commission Order.

Commissioner Stutsman moved, and
Commissioner Rielly seconded a motion to approve.
The vote to approve was unanimous.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Transportation Development Division

Division/Bureau/Office Modal Transportation Bureau Order No. TD-2024-8

Submitted by Brent Paulsen Phone No. 515-239-1132 Meeting Date August 8, 2023

Title Public Transit Infrastructure Grant Program Funding Recommendations

DISCUSSION/BACKGROUND:

The Modal Transportation Bureau requests approval for the fiscal year (FY) 2024 Public Transit Infrastructure Grant program. The following funding recommendations are listed below:

Automated Bus Wash (Siouxland Regional Transit System - Sioux City)	\$ 240,000
Bus Wash Facility (City of Muscatine)	\$ 400,000
Boiler/Heat Pump Replacement (City of Sioux City)	\$ 120,000
Renovation of Facility (Southeast Iowa Regional Planning Commission – Mount Pleasant)	\$ 240,000
Total	\$1,000,000

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the FY 2024 Public Transit Infrastructure Grant program funding recommendations as listed.

COMMISSION ACTION:

Moved by Ray Gaesser Seconded by Tom Rielly

Division Director Legal State Director

	Aye	Vote Nay	Pass
Arnold	x	_____	_____
Fehrman	x	_____	_____
Gaesser	x	_____	_____
Juckette	x	_____	_____
Rielly	x	_____	_____
Stutsman	x	_____	_____
Yanney	x	_____	_____

TD-2024-8

Tammy Nicholson - Transportation Development Division - Modal Transportation Bureau
(filling in for Brent Paulson, who was not able to be here today)

In July, the Modal Transportation Bureau presented the FY2024 Public Transit Infrastructure Grant Program recommendations to the Commission. We have received no comments or questions regarding the recommendations. The recommendation is for four projects, totaling \$1 million in funding. It is recommended the Commission approve the FY2024 Public Transit Infrastructure Grant Program funding recommendations as listed in the Commission Order.

Commissioner Gaesser moved, and
Commissioner Rielly seconded a motion to approve.
The vote to approve was unanimous.