

Commission Minutes
December 12, 2023



IOWA TRANSPORTATION COMMISSION

Meeting Agenda / Commission Orders

December 12, 2023
Materials Conference Room
Ames, Iowa

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
1:00 p.m. D-2024-24	* Approve Minutes of the November 14, 2023 Commission Meeting Commission Comments DOT Comments	Cindy Dorhout	2
D-2024-25	* Commission Meeting Dates from July 2023 through June 2024 - Amendment	Stuart Anderson	4
SO-2024-26	* FY 2025 Traffic Safety Improvement Program Recommendations	Jan Laaser-Webb	6
TD-2024-27	* Calendar Year (CY) 2024 Intercity Bus Program	Matt Oetker	11
1:10 p.m.	Adjourn		
* Action Item			

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2024-24
Submitted by Cindy Dorhout Phone No. 515-239-1067 Meeting Date December 12, 2023
Title Approve Minutes of the November 14, 2023 Commission Meeting

DISCUSSION/BACKGROUND:

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the minutes of the November 14, 2023 Commission Meeting.

COMMISSION ACTION:

Moved by Kathy Fehrman Seconded by Sally Stutsman

	Aye	Vote Nay	Pass
Arnold	<u>x</u>	<u> </u>	<u> </u>
Fehrman	<u>x</u>	<u> </u>	<u> </u>
Gaesser	<u>x</u>	<u> </u>	<u> </u>
Juckette	<u>x</u>	<u> </u>	<u> </u>
Rielly	<u>x</u>	<u> </u>	<u> </u>
Stutsman	<u>x</u>	<u> </u>	<u> </u>
Yanney	<u>x</u>	<u> </u>	<u> </u>

Division Director Legal State Director

Commissioner Yanney called the meeting to order.

Commissioners present: Charese Yanney, Sally Stutsman, Kathy Fehrman, Ray Gaesser, Tom Rielly, Richard Arnold (virtual), Linda Juckette (virtual).

D-2024-24

Stuart Anderson, Transportation Development Division filling in for Cindy Dorhout
Commissioner Yanney asked if there was a motion to approve the minutes from the November 14, 2023 Commission meeting. Commissioner Fehrman moved and Commissioner Stutsman seconded a motion to approve. The vote to approve was unanimous.

Commission Comments

No Comments

DOT Comments

Stu Anderson stated there were no DOT comments.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Director's Office Order No. D-2024-25
 Submitted by Stuart Anderson Phone No. 515-239-1661 Meeting Date December 12, 2023
 Title Commission Meeting Dates from July 2023 through June 2024 - Amendment

DISCUSSION/BACKGROUND:

On March 14, 2023, the Commission approved Commission meeting dates from July 2023 through June 2024. An amendment to those dates is recommended to move the January 10, 2024, meeting to January 9, 2024. The list of meeting dates from July 2023 through June 2024 is listed below with the date change shown for the January meeting.

<u>2023</u>	<u>2024</u>
July 11	January 10 January 9
August 7/8*	February 13
September 12	March 12
October 9/10*	March 21**
November 14	April 8/9*
December 12	May 14
	June 10/11*

* Tour/public input meeting
 ** Workshop only

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the amended Commission meeting dates for the period from July 2023 through June 2024, as listed.

COMMISSION ACTION:

Moved by Ray Gaesser Seconded by Kathy Fehrman

	Aye	Vote Nay	Pass
Arnold	<u>x</u>	_____	_____
Fehrman	<u>x</u>	_____	_____
Gaesser	<u>x</u>	_____	_____
Juckette	<u>x</u>	_____	_____
Rielly	<u>x</u>	_____	_____
Stutsman	<u>x</u>	_____	_____
Yanney	<u>x</u>	_____	_____

 Division Director Legal State Director

D-2024-25

Stuart Anderson - Director - Transportation Development Division

Back in March you did approve the meeting dates for the fiscal year from July 2023 to June 2024. We have discussed the option of moving the January date from Wednesday, January 10, 2024, to the normal second Tuesday of the month, which would be Tuesday, January 9, 2024.

Therefore, it is recommended the Commission approve the amended Commission meeting dates for the period from July 2023 through June 2024 as listed on the Commission Order, which shows the January date moving to January 9th.

There were no questions or comments.

Commissioner Gaesser moved, and Commissioner Fehrman seconded a motion to approve. The vote to approve was unanimous.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Systems Operations Division/Traffic & Safety Bureau Order No. SO-2024-26
 Submitted by Jan Laaser-Webb Phone No. 515-239-1349 Meeting Date December 12, 2023
 Title FY 2025 Traffic Safety Improvement Program Recommendations

DISCUSSION/BACKGROUND:

In 1987 the Iowa Legislature provided that one-half percent of the Road Use Tax Fund be used for traffic safety improvements, studies, or education initiatives to reduce traffic safety fatalities and serious injuries on public roads throughout Iowa.

The program provides three funding areas for candidate safety projects:

1. Site-specific improvements
2. Traffic control devices
3. Studies and outreach

The candidate projects and the recommendations from Department staff and the state/county/city safety program advisory committee have been presented to the Commission for review and approval.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the FY 2025 Traffic Safety Improvement Program as attached.

COMMISSION ACTION:

Moved by Tom Rielly Seconded by Sally Stutsman

	Aye	Vote Nay	Pass
Arnold	x	_____	_____
Fehrman	x	_____	_____
Gaesser	x	_____	_____
Juckette	x	_____	_____
Rielly	x	_____	_____
Stutsman	x	_____	_____
Yanney	x	_____	_____

Division Director Legal State Director

FY 2025 Traffic Safety Improvement Program

Site-Specific Projects Recommended for Award

Project Name	Sponsor	Total Project Cost	Requested Amount	Recommended Amount
W35 – edge treatments	Buchanan County	\$4,285,097	\$500,000	\$500,000
US 69 – turn lanes/raised median	City of Ankeny	\$8,751,000	\$500,000	\$500,000
1st Ave W and I-380 SB Ramp – turn lanes/reconstruction	City of Cedar Rapids	\$1,104,000	\$495,000	\$440,000
53rd St and Utica Ridge Rd – turn lanes	City of Davenport	\$973,279	\$500,000	\$500,000
6th Ave and Day St – retroreflective backplates/add	City of Des Moines	\$2,700,000	\$500,000	\$500,000
D14 and P56 – roundabout	Webster County	\$1,206,700	\$500,000	\$500,000
S70 – edge treatments	Appanoose County	\$653,102	\$500,000	\$500,000
C17 – edge treatments	Clayton County	\$726,579	\$500,000	\$500,000
Ellis Rd – guardrail	City of Cedar Rapids	\$630,087	\$500,000	\$450,000
41st St and Beaver Ave – realignment	City of Des Moines	\$775,000	\$500,000	\$450,000
W Fulliam Ave and N Houser St – roundabout	City of Muscatine	\$314,956	\$314,956	\$314,956
Countywide – destination lighting	Jackson County	\$326,700	\$326,700	\$148,500
X64 – widen lanes/edge treatments	Jones County	\$3,750,000	\$500,000	\$500,000
Statewide – vulnerable road user countermeasures	Traffic and Safety Bureau	\$250,000	\$250,000	\$250,000
W38 – lane widening/edge treatments	Washington County	\$2,932,331	\$500,000	\$500,000
Viking Rd and Prairie Pkwy - roundabout	City of Cedar Falls	\$3,023,000	\$500,000	\$290,000
S Main St and Summitt St – reconstruction	City of Maquoketa	\$531,950	\$500,000	\$290,000
				\$7,133,456

FY 2025 Traffic Safety Improvement Program

Traffic Control Devices Recommended for Award

Project Name	Sponsor	Total Project Cost	Requested Amount	Recommended Amount
RRFB Ped Crossing	City of West Des Moines	\$80,000	\$60,000	\$60,000
Speed Feedback Signs	City of Waucoma	\$12,500	\$12,500	\$12,500
Portable Temporary Traffic Signals	Clay County	\$68,750	\$68,750	\$60,000
Flashing Beacons	Humboldt County	\$19,323	\$19,323	\$10,000
Sign Replacement Program	Local Systems Bureau	\$200,000	\$200,000	\$100,000
Portable Temporary Traffic Signals	Mills County	\$62,200	\$62,200	\$60,000
Portable Temporary Traffic Signals	Appanoose County	\$62,195	\$62,195	\$60,000
Speed Feedback Signs	City of Dysart	\$26,845	\$26,845	\$8,000
Programmable Signal Heads	City of West Des Moines	\$90,000	\$90,000	\$45,000
Flashing Beacons	Hancock County	\$25,141	\$25,141	\$6,000
Portable Temporary Traffic Signals	Jefferson County	\$59,000	\$59,000	\$60,000
Upgrade Signs	City of Dike	\$7,926	\$7,926	\$7,926
Activated Warning Light System	Pottawattamie County	\$120,579	\$106,237	\$13,000
Flashing Beacons	Van Buren County	\$40,084	\$40,084	\$7,500
				\$509,926

FY 2025 Traffic Safety Improvement Program

Studies & Outreach Recommended for Award

Traffic Safety Research Program					\$500,000	\$500,000
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SO-2024-26

Steve Gent - Director - Traffic & Safety Bureau (Filling in for Jan Laaser-Webb)

Back in 1987, the Iowa Legislature provided that one half of 1% of the road use tax fund be used for traffic safety projects. This program provides three funding areas for candidate safety projects. They are Site Specific Improvements, Traffic Control Devices, and Studies and Outreach. Last month, Jan Laaser-Webb was here at your workshop and went through in detail the recommendations for the FY25 Traffic Safety Improvement Program. Today, it is recommended that the Commission approve the program that's been attached to the Commission Order.

There were no questions or comments.

Commissioner Rielly moved, and Commissioner Stutsman seconded a motion to approve. The vote to approve was unanimous.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Transportation Development Division

Division/Bureau/Office Modal Transportation Bureau Order No. TD-2024-27

Submitted by Matt Oetker Phone No. 515-239-1765 Meeting Date December 12, 2023

Title Calendar Year (CY) 2024 Intercity Bus Program

DISCUSSION/BACKGROUND:

The Modal Transportation Bureau requests approval for the CY 2024 Intercity Bus Program. The funding recommendations are listed below:

System	Project	Amount recommended
Burlington Trailways	One over-the-road motorcoach	\$679,915
Jefferson Lines	Three over-the-road motorcoaches	\$1,542,750
City of Fort Dodge	Marketing of existing service	\$7,500
	Total	\$2,230,165

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the CY 2024 Intercity Bus Program funding recommendations as listed above.

COMMISSION ACTION:

Moved by Kathy Fehrman Seconded by Tom Rielly

	Aye	Vote Nay	Pass
Arnold	x	_____	_____
Fehrman	x	_____	_____
Gaesser	x	_____	_____
Juckette	x	_____	_____
Rielly	x	_____	_____
Stutsman	x	_____	_____
Yanney	x	_____	_____

Division Director Legal State Director

TD-2024-27

Matt Oetker – Transit Program Administrator - Modal Transportation Bureau

The Intercity Bus Assistance Program is a federally funded grant program that provides financial assistance to support Intercity bus services. The intent of the program is to connect rural communities to the nationwide network. The program is funded to utilize 15% of the federal non-urbanized FTA section 5311 funding Non-Urban Funding. This year that came out to just shy of \$2.7 million. The funding is available for private bus companies, public transit agencies, and local communities. Funding components are for existing services, new services, marketing and capital improvement, buses and bus facilities.

It is recommended that the Commission approve the calendar year 2024 Intercity Bus Program Funding recommendations as shown in the Commission Order for marketing and for four new over the road buses.

There were no questions or comments.

Commissioner Fehrman moved, and Commissioner Rielly seconded a motion to approve. The vote to approve was unanimous.

Commissioner Yanney asked if there were additional business for the Commission. Commissioner Yanney thanked all of the Iowa Department of Transportation employees and is appreciative of their hard work and making their job as Commissioners easier and helpful. She wished everyone Happy Holidays and a Happy New Year.

Commissioner Yanney adjourned the meeting.