

Add Edit Delete Containers

Project and Program Delivery Manual
Chapter 5.2

Setting up a new estimate
Originally Issued: 11-07-24
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Below shows the default containers that will be available once a Bid Estimate has been created.

The screenshot displays the MasterWORKS CLOUD interface. On the left is a navigation menu with sections like 'Recent Projects', 'Project Phases', 'My Tasks (0)', 'Resource Management', 'Schedule', 'Schedule Task Request', 'Documents', 'Document Search', 'Budget Management', 'Bid Estimate Information', and 'Plan Items'. The 'Plan Items' section is currently selected. The main area is titled 'ITEM LIST' and contains a table with columns for 'Name', 'Item Description', and 'Suppl. Descripti'. A red box highlights the following items in the table:

Name	Item Description	Suppl. Descripti
<input type="checkbox"/> Roadway Items	Roadway Items	
<input type="checkbox"/> Roadside Items	Roadside Items	
<input type="checkbox"/> Erosion Control Items	Erosion Control Items	
<input type="checkbox"/> Traffic Sign Items	Traffic Sign Items	
<input type="checkbox"/> Traffic Signal Items	Traffic Signal Items	
<input type="checkbox"/> Trail Items	Trail Items	
<input type="checkbox"/> Landscaping Items	Landscaping Items	

Add A Container

To add a container, click the “New” button at the top of the screen and select “New Container” from the dropdown list.

The screenshot displays the Norton Masterworks software interface. On the left is a navigation pane with a search bar and a list of project and task categories. The main area is titled 'ITEM LIST' and contains a table of items. At the top of the 'ITEM LIST' section, there is a toolbar with a 'New' button highlighted by a red box. A dropdown menu is open from the 'New' button, showing 'Add Multiple' and 'New Container', with 'New Container' also highlighted by a red box. Below the dropdown, a table lists various item categories.

	Item Description	Suppl. Descriptions
	Roadway Items	
	Roadside Items	
	Erosion Control Items	
	Traffic Sign Items	
	Traffic Signal Items	
	Landscaping Items	

Add A Container (cont.)

Once the Container screen appears, note several fields highlighted below that should be filled out.

Container (required): Enter a name for the new container in this field. **Note that this is a required field (“*”) and necessary to be filled out.

Container Estimator (optional): A dropdown list of available names who have been assigned to this project. This is an optional field that can be filled in with the user who should be developing the estimate for this container.

Description (optional): “City Division” is an example of what could be placed in this field to denote that this container will be composed of the items to be paid for by a city.

Once the user has completed this form, click the Save & Exit at the top of the screen to create the container.

The screenshot displays the AURION MASTERWORKS CLOUD interface. The left sidebar shows a navigation menu with options like Recent Projects, Project Phases, My Tasks, Resource Management, Schedule, Schedule Task Request, Documents, Document Search, Budget Management, Bid Estimate Information, and Plan Items. The main area is titled 'CONTAINER' and contains a form with the following fields: 'Container *' (text input), 'Container ID' (text input), 'Design Number' (text input), 'Design Number County' (text input), 'Existing Asset ID' (text input), 'Container Estimator' (dropdown menu with 'Select One' selected), 'Is Alternate' (checkbox), and 'Description' (text area). The 'Save & Exit' button is highlighted in red, and the 'Container', 'Container Estimator', and 'Description' fields are also highlighted in red.

The new container should now be available in the Plan Items area.

The screenshot displays the Masterworks software interface. On the left, the 'PLANNING' sidebar contains a search bar and a list of project-related items. The 'Plan Items' item is highlighted. On the right, the 'ITEM LIST' table shows a list of items, with the 'Demonstration' item highlighted by a red box.

PLANNING

Type to Search

- Recent Projects
- 030-08-US 30 -- Intersection Improv...
- Project Phases
- My Tasks (0)
- Resource Management
- Schedule
- Schedule Task Request
- Documents
- Document Search
- Budget Management
- Bid Estimate Information
 - (119) - PCC Pavement - Grade a...
 - Bid Management
 - Estimate Items
 - Plan Items**
 - Bid Estimate Report Gallery

ITEM LIST

New Save Excel Import / Export Flat List Reorder

<input type="checkbox"/>	Name	Item Description	Suppl. Des
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	+ Roadway Items	Roadway Items	
<input type="checkbox"/>	+ Roadside Items	Roadside Items	
<input type="checkbox"/>	+ Erosion Control Items	Erosion Control Items	
<input type="checkbox"/>	+ Traffic Sign Items	Traffic Sign Items	
<input type="checkbox"/>	+ Traffic Signal Items	Traffic Signal Items	
<input type="checkbox"/>	+ Landscaping Items	Landscaping Items	
<input type="checkbox"/>	+ Demonstration		

Edit A Container


To edit a container, mark the checkbox next to the container to be edited and click “Edit” on the top of the screen.

The screenshot displays the Masterworks Planning interface. On the left is a navigation sidebar with a search bar and a list of project categories. The 'Plan Items' category is currently selected. The main area is titled 'ITEM LIST' and contains a table of project items. At the top of this area are buttons for 'New', 'Save', 'Edit', 'View', 'Delete', 'Association', and 'More'. The 'Edit' button is highlighted with a red box. In the table, the 'Demonstration' item is selected, indicated by a checked checkbox in the first column, which is also highlighted with a red box. The table has three columns: 'Name', 'Item Description', and 'Suppl. Descriptions'.

	Name	Item Description	Suppl. Descriptions
<input type="checkbox"/>			
<input type="checkbox"/>	Roadway Items	Roadway Items	
<input type="checkbox"/>	Roadside Items	Roadside Items	
<input type="checkbox"/>	Erosion Control Items	Erosion Control Items	
<input type="checkbox"/>	Traffic Sign Items	Traffic Sign Items	
<input type="checkbox"/>	Traffic Signal Items	Traffic Signal Items	
<input type="checkbox"/>	Landscaping Items	Landscaping Items	
<input checked="" type="checkbox"/>	Demonstration		

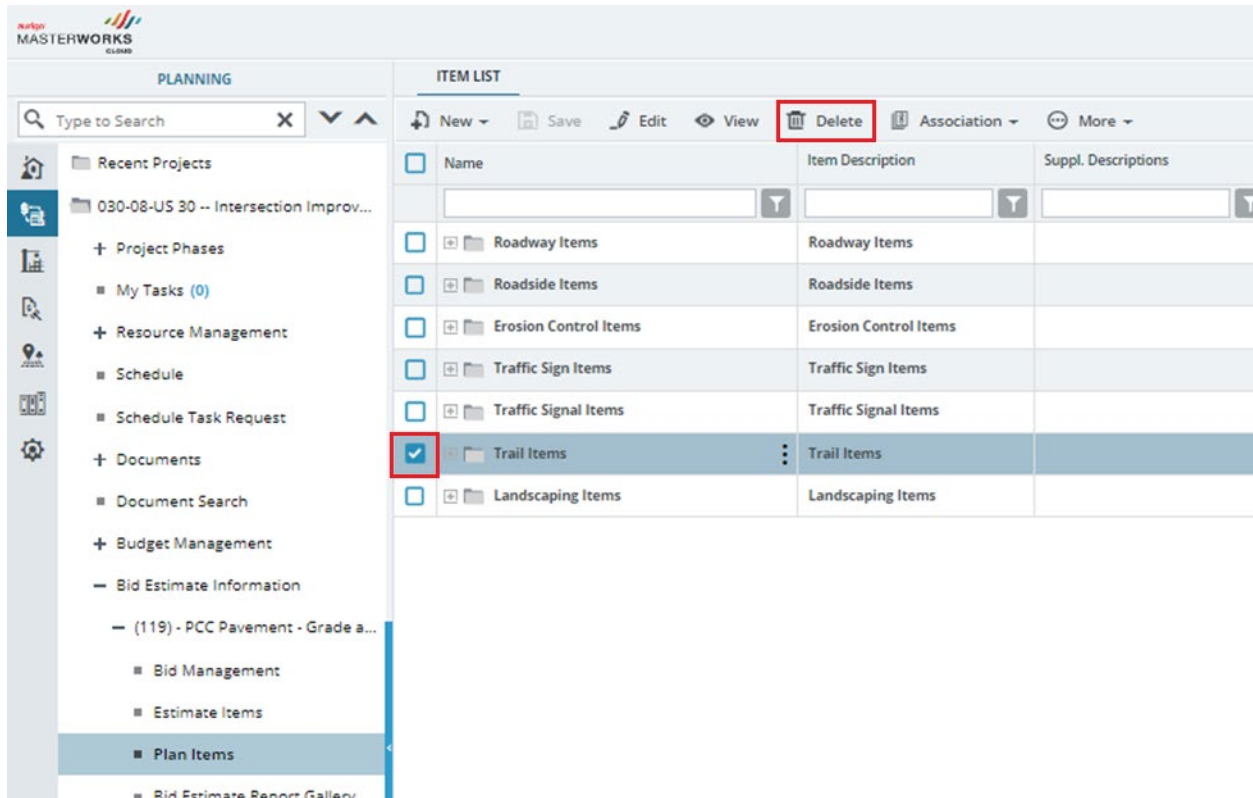
Once the Edit Container form appears, edit any of the allowable information in the form. Click “Save & Exit” when editing is finished.

The screenshot displays the 'EDIT CONTAINER' form in the Nvision Masterworks Cloud application. The interface is split into two main sections: a left sidebar for navigation and a main content area for the form. The sidebar, under the 'PLANNING' tab, lists various project management functions, with 'Plan Items' currently selected. The main content area, under the 'EDIT CONTAINER' tab, features a search bar and three action buttons: 'Save & Exit' (highlighted with a red box), 'Save & Continue', and 'Cancel'. The form fields include: 'Container' (text box with 'Demonstration'), 'Container ID' (text box with '8'), 'Design Number' (text box), 'Design Number County' (text box), 'Existing Asset ID' (text box), 'Container Estimator' (dropdown menu with 'Select One'), 'Is Alternate' (checkbox), and 'Description' (text area).

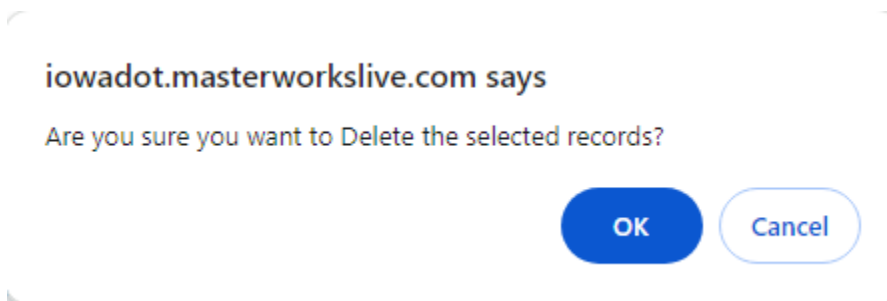
 **NOTE:** Container edits will be reflected in iPDWeb after clicking “Refresh MWLive”. (Refer to chapter 5.2.2.2 Estimate Items MW Connection for additional information.)

Delete A Container

To delete a container, click the checkbox next to the container that is to be deleted. Click “Delete” at the top of the screen.



A window will appear asking if you want to delete the selected record. Clicking “OK” will delete the container. Clicking “Cancel” will exit out of the process.



NOTE: After a container is deleted from Masterworks, the container and its estimate will also be deleted in iPDWeb when the user clicks “Refresh MWLive”.
(Refer to chapter 5.2.2.2 Estimate Items MW Connection for additional information.)

Chronology of Changes to Manual Section:

5.2.1.2 Add Edit Delete Containers

11/07/2024	NEW
07/28/2025	Removed broken hyperlinks.
09/03/2025	Removed Header on pages. Check Accessibility.