

5.2.2.1

# **iPDWeb Access**

Project and Program Delivery Manual Chapter 5.2 Setting up a New Estimate Originally Issued: 11-07-24 Revised: 12-20-24

### **DOT Employees**

DOT employees may access the iPDWeb software through Office 365. After logging in, click on the "Waffle" in the upper left-hand corner of the screen, select "All" applications. Scroll down the list to the "iPDWeb App". The app can be pinned to the home application list in Office 365 by right-clicking on the "iPDWeb App" and selecting "Pin to home".



## Consultant iPDWeb Login

Consultants may access the iPDWeb software through <a href="https://iadot.exevision.com/ipd/index.aspx?ln=app">https://iadot.exevision.com/ipd/index.aspx?ln=app</a>.

Once on the iPDWeb login page, simply insert your username and password and click "Log In" to enter the software.



If you have created an account and forgot your username or password, contact the Iowa DOT iPDWeb administrator <u>Garret.Reeder@iowadot.us</u> or <u>Brian.Smith@iowadot.us</u>.

To create a new account, email <u>Garret.Reeder@iowadot.us</u>. In the email, provide the following information:

- First name
- Last name
- Address

Once the account has been created, an email will be sent with your username and password. After logging in for the first time it is advisable to change your password. This can be done by clicking on the Options link on the top right and selecting Change Password.

Mit PDweb	Menu	Welcome ExeVision User 2 Loc Ort Solvers - Help Charge Password
Estimating Dashboard		

A dialog box will appear allowing you to change your password. When finished click on the "Change Password" button.

Change Pa	assword
* Current Password:	
* New Password:	
* Reenter Password:	
	Change Password Cancel

#### **Project Access & Troubleshooting**

Users should have access to projects in iPDWeb by default. In the event a user does not have permission to enter estimate information on a project or encounters other technical difficulties, email <u>Garret.Reeder@iowadot.us</u>.

# Chronology of Changes to Manual Section:

#### 5.2.2.1 iPDWeb Access

11/07/2024	NEW
12/20/2024	Added Project Access & Troubleshooting