

6.2.8

Adding Specifications in Masterworks

Project and Program Delivery Manual Chapter 6.2 Project Management Process and Lifecycle Originally Issued: 01-06-25 Revised: xx-xx-xx

Adding DS and SS Specifications

When Developmental Specifications (DS) and Supplemental Specifications (SS) are required, they are added to masterworks using the Contracts and Specifications form.

Navigate to the phase that the specs will be added to and expand that phase. Below is a display of the list of forms under the phase. Select the Contacts and Specifications form.



Next select the Add Button under the grid display titled **DS AND SS DETAILS**.

^	Phase Tie Name : Estimator Initials (Contracts) :
	Number Title No records to display. Title
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	Add Delete SPECIAL PROVISION DETAILS

Once the selector window has opened, the user may select the checkboxes of the DS/SS specs they require. Once this is done, then select the **SELECT** button.

	Title T	ecificationNumber T	pe T	SpecificationType	
	Hot Mix Asphalt Treatment for Mo	01001		DS	
Î	Hot Mix Asphalt Mixtures - Quality	01002		DS	
	Hot Mix Asphalt Mixtures - Job Mix	01003		DS	
	Full Depth Reclamation	01004		DS	
	Quality Management - Structural	01005		DS	
	Water Main (Des Moines Water W	01006		DS	
	Sanitary Sewer - Des Moines	01007		DS	
	High Performance Concrete for St	01008		DS	
	Durable Paint Pavement Markings	01009		DS	

Once the DS/SS specs have been selected, the user can review the list under the **DS AND SS DETAILS** grid.

lumber	Title
S-01006	Water Main (Des Moines Water Works)
S-01003	Hot Mix Asphalt Mixtures - Job Mix Formula Approved by Test Strip Method

If a spec needs to be removed, the user just selects the spec and clicks the **Delete** button at the bottom of the grid.

lumber	Title
S-01006	Water Main (Des Moines Water Works)
S-01003	Hot Mix Asphalt Mixtures - Job Mix Formula Approved by Test Strip Method

When the user is ready accept the changes, click the Save button at the top of the form.

CONTRACTS AND SPECIFICATIONS	
Save (S) Cancel	
Phase Tie Name :	Estimator Initials (Contracts) :
Number	Title
DS-01006	Water Main (Des Moines Water Works)
DS-01003	Hot Mix Asphalt Mixtures - Job Mix Formula Approved by Test Strip Method

Chronology of Changes to Manual Section:

6.2.8 Adding Specifications in Masterworks 01/06/2025 NEW