SIIMS Error Submittal Request

Please fill out the following information when experiencing an issue with SIIMS. Providing information to the questions below will provide a more efficient solution to an issue.

- **Short Description:** *A short description header of the issue with the date and time it occurred (error processing the request, speed, query not responding, etc).*

- **Reason for Severity:** *Business reason for priority (i.e. can't finalize a report)*

- **Description of the problem:** *In the best of your ability, describe the exact issue that is being reported. If possible, include a copy of the error via text or screen shot.*

- **Steps to reproduce:** *List the actions to reproduce the issue.*

- **Expect Results:** *What you expect to happen.*

- **Full URL:** *A link to the page where an issue occurs.*

- **Asset, report, or object related to the issue:** (i.e.. *Asset123 or Saved Query with name Bridge Rating).*

- **Reproducible for all assets, reports, etc.?:** **What is the scale of the issue?**

- **Browser:** *Identify the browser used*

    Note: Please send this form to Support, siims.support@iowadot.us. Please use Include "SIIMS Error" in your subject line of your email. Please include any pictures, files, screenshots or videos highlighting the issue and steps to try and recreate or illustrate the process taken. Please make sure to include any times in any screen shots as it can be helpful when looking through the data logs.