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TRANSPORTATION DEVELOPMENT DIVISION

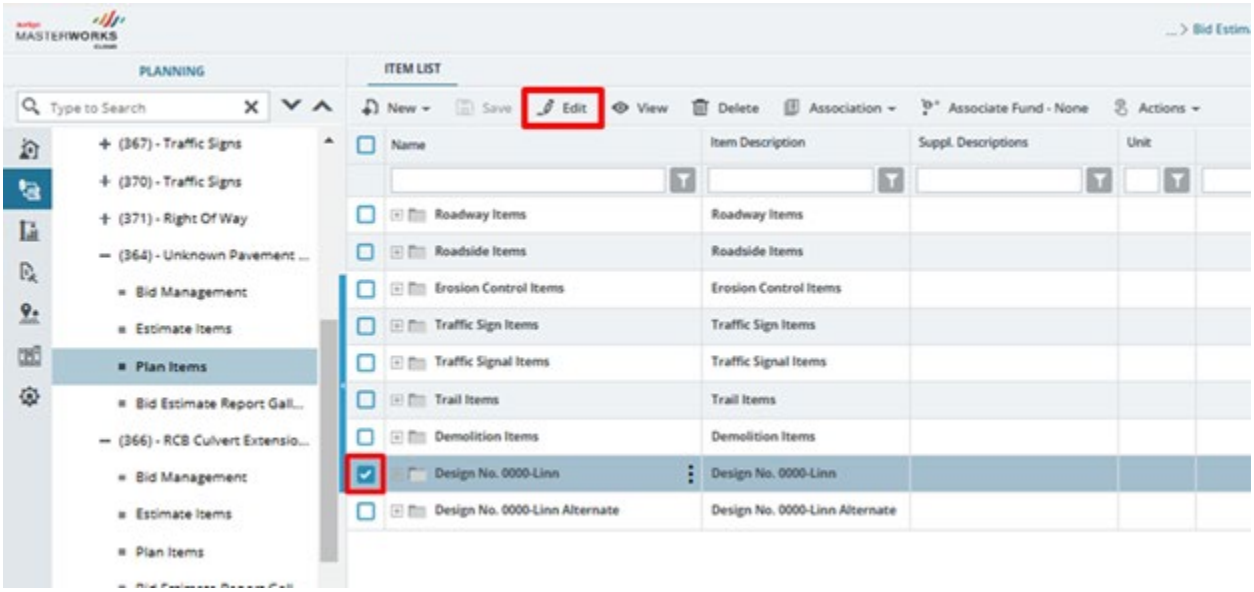
5.2.1.2.5

Alternate Containers

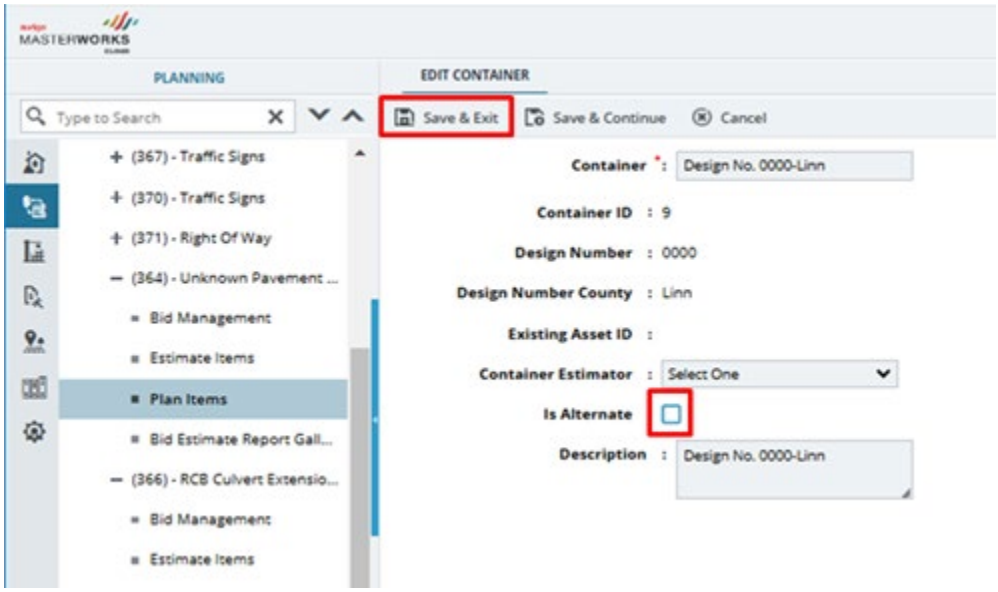
Project and Program Delivery Manual
Chapter 5.2
Setting up a new estimate
Originally Issued: 02-25-25
Revised: 09-03-25

If alternate items will be developed for bidding, separate containers must be set up in Masterworks for each alternative. Please refer to Chapter 5.2.1.2. for instructions on how to add containers in Masterworks.

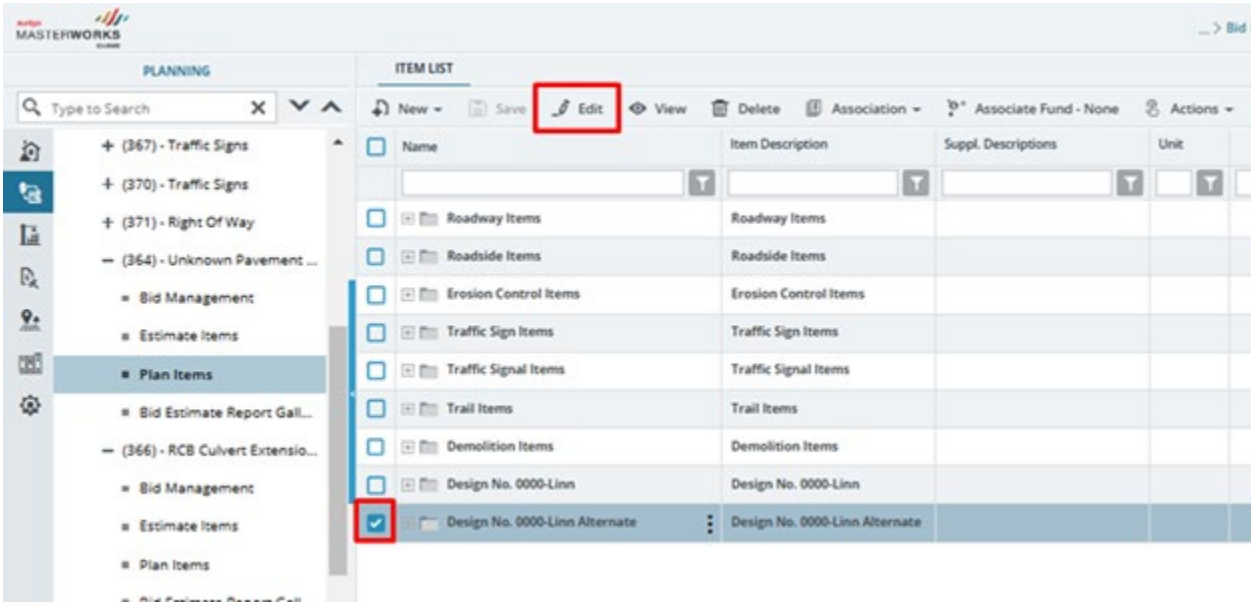
After the necessary alternate containers have been created, check the box next to the first alternate container and select Edit.



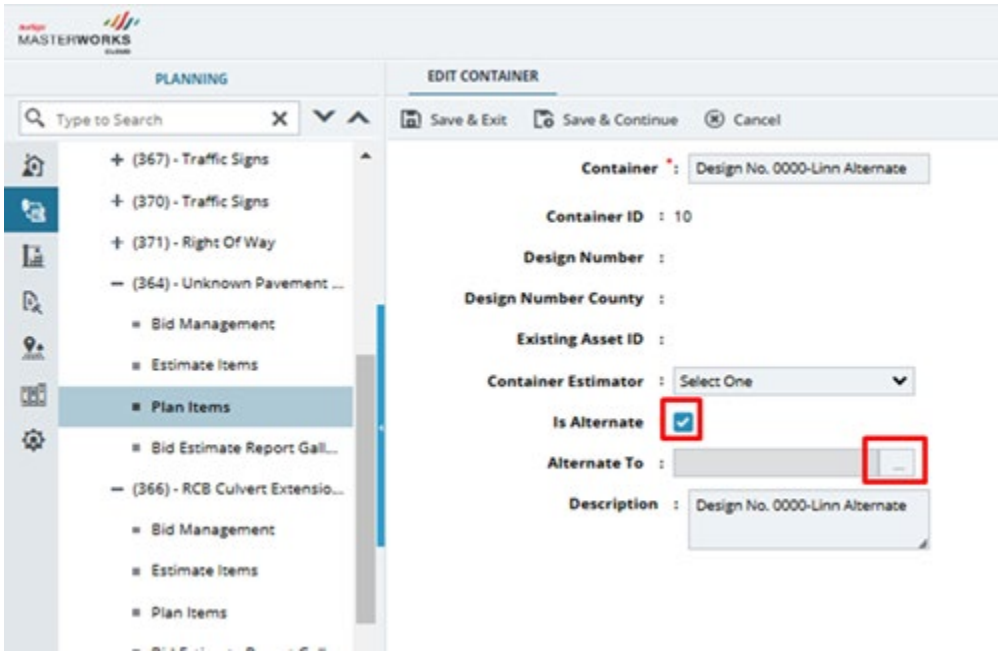
The Edit Container form should open. Confirm the “Is Alternate” box is not checked. Next, click Save & Exit.



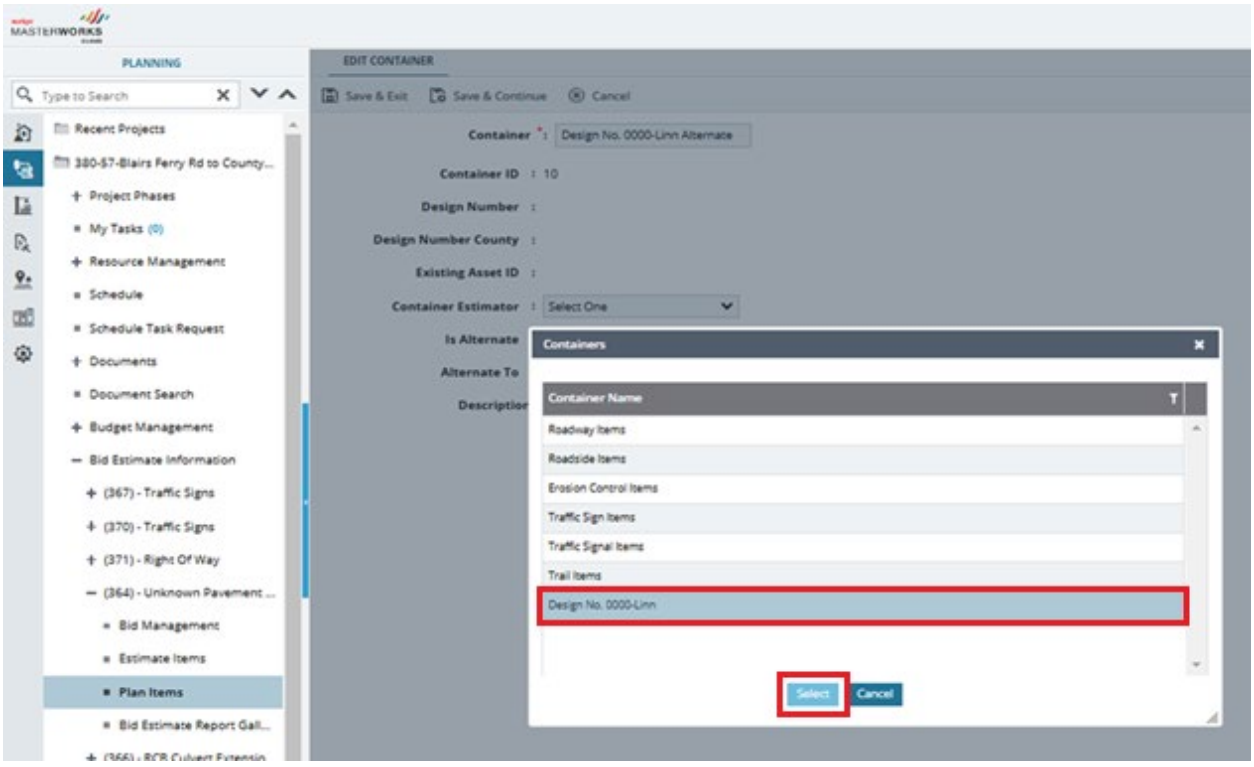
Open the other alternate container by checking the box next to the container name and select Edit.



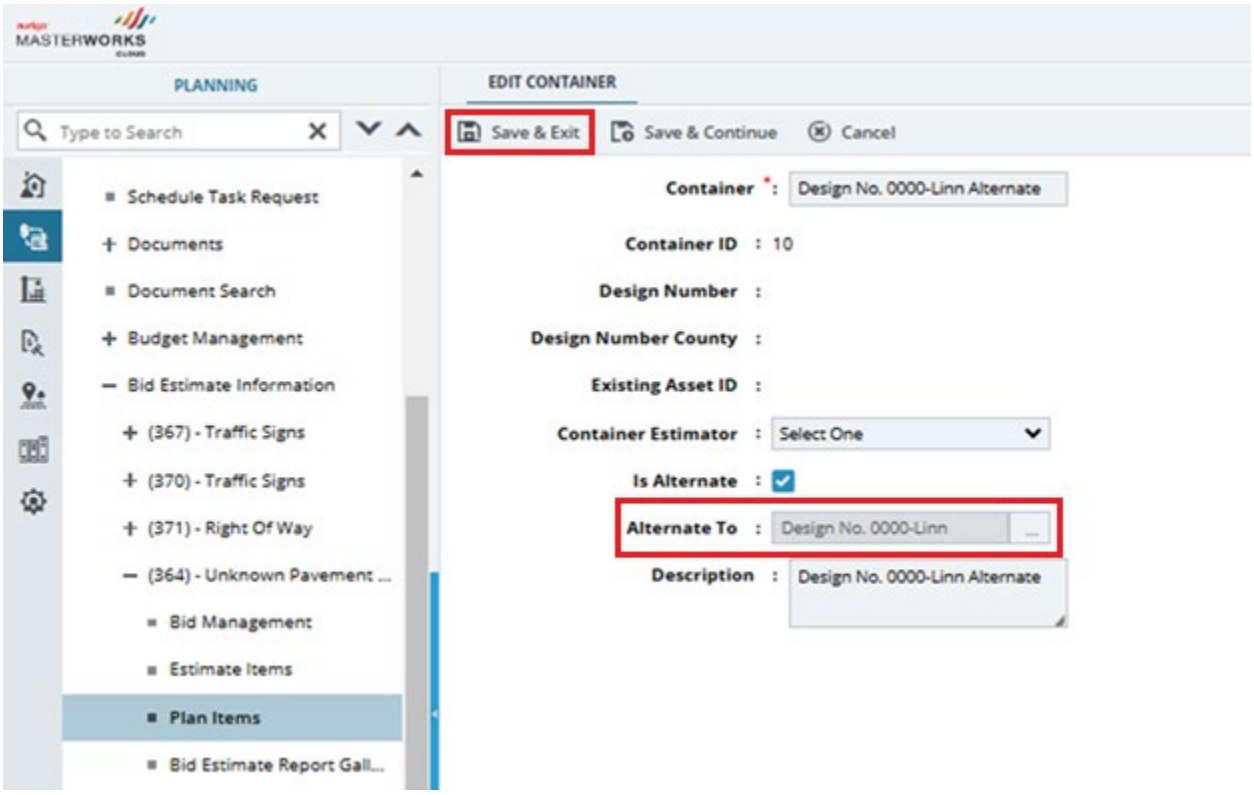
The Edit Container form should open. Check the box next to the “Is Alternate” container. After the button is checked, the “Alternate To” field should become visible. Click on the button to the right of the “Alternate To” field.



The Containers form should open. Click on the other container that will be bid as an alternate, and then click Select.



The “Alternate To” field should now be populated with the container that was selected in the previous step. Click “Save & Exit”.



Enter plan items for each alternate container. For instructions on how to add plan items refer to Chapter 5.2.1.3.

Note: Only one of the alternate containers should have the “Is Alternate” box checked.

Chronology of Changes to Manual Section:

5.2.1.2.5 Alternate Containers

02/25/2025	NEW
07/28/2025	Corrected “Originally Issued” date.
	Removed broken hyperlinks.
09/03/2025	Removed Header on pages.
	Check Accessibility.