

Subject: May Vehicle Central Programs (VCP) Motor Vehicle Newsletter



MOTOR VEHICLE NEWSLETTER

Iowa DOT Central Programs Bureau

May 2024

General Items

Information Added to Back of Registration Receipt

Beginning with orders delivered in May, 2024, registration receipts will have useful information included on the back side of the paper. This information was created in an effort to improve processing of vehicle transactions, using common inquiries and errors submitted to the County Treasurers and Iowa DOT. This provides vehicle owners with a key resource for common vehicle transactions, like selling/transferring a vehicle, renewing registration, and obtaining registration refund or credit. This resource will be in the most accessible place for the vehicle owner, since Iowa Code requires the registration receipt to be carried in the vehicle (321.32).

The new information is already included on the stock of paper provided to counties for printing registration receipts. There will be no change to the printing process for registration receipts. The new info on the back of the registration receipts is printed in a way that will present the header for the

material when folded for envelope insertion. The header, "ARE YOU SELLING OR TRANSFERRING YOUR VEHICLE?", will appear on the reverse side of the registration sticker when folded into thirds.

When a dealer is taking in a delinquent vehicle into their inventory

Admin Rule 400.27(3) states, "New certificate of title required. A dealer shall obtain a new certificate of title if the vehicle registration fee was delinquent in IA at the time the vehicle was acquired by the dealer." The delinquent fee and penalty shall be paid by the dealer when the dealer is applying for a dealer title, it is to be brought current through the month the title app is submitted. Once that is completed, you'll want to update the registration usage to "dealer inventory" so they don't accrue penalty moving forward.

Discretionary Edit (DE)

Items From Other Jurisdictions

Please be mindful of JSI DEs and the impact they can have on customers when not handled correctly. MVD is fielding too many inquiries where a junked vehicle has obtained an Iowa title because a county overrode a DE in the past. In some cases, there have been multiple IA titles issued when the original IA title should have been denied (and issued a junk certificate).

Example: Kentucky is a state that has a means to title a junked vehicle only for use in Kentucky. An incoming customer with a title like this may claim they have a "clean" titled vehicle, but it is clearly stated on that KY title that it may not be transferred cleanly into other states. The example below shows the language on the KY title. This vehicle has a junk history that should only be issued an Iowa junking certificate.

The image shows a scan of a Kentucky Certificate of Title. The title is for the Commonwealth of Kentucky and includes the text "MAY NOT BE ELIGIBLE FOR TITLING IN ALL STATES". The title type is "REBUILT". The remarks section contains the following text: "REMARKS: BRAND(S) ** NOT ACTUAL MILEAGE ** *** REBUILT VEHICLE ***". The title also includes fields for "TITLE NO.", "YEAR", "MAKE", "MODEL NAME", "VIN/HIN", "TITLE TYPE", and "MODEL".

TITLE NO.	YEAR	MAKE	MODEL NAME	VIN/HIN	TITLE TYPE	MODEL
REMARKS:						
REBUILT						
** NOT ACTUAL MILEAGE **						
*** REBUILT VEHICLE ***						
FIRST LIENHOLDER					FIRST LIENHOLDER	

Bureau of Investigation & Identity Protection (BIIP)

Vehicle Inspections

We have recently seen an uptick in officer complaints due to county offices giving out officer's phone numbers that are listed under the Inspection tab (in ARTS under the vehicle record). We want to stress

the importance of the officers' number on the tab is for internal use only and not to be given to the public.

The officer completing the inspection figures NADA value and totals the receipts to ensure the customer is only getting credit on items that qualify for a tax deduction. Counties are not welcome to change or replace the taxable value set by the officers, and they do not give taxable value guidance to the customer. Once the inspection is completed by the officer and it is determined the taxable amount is not an error, the only option the customer has is to appeal it with Department of Revenue.

Inventory, Printers, & Plates

Registration Decals and Titles

DOT's vendor has moved their ordering system to a new platform. As part of this, orders are being shipped differently. Before an order of four cartons would ship under one label. Now each carton has its own label. We have already seen once that this resulted in a county receiving three cartons one day and the fourth carton on the next day. If this happens with any of your orders and you want to receive the product into inventory prior to having all of it, you can do so but don't mark your order as complete. That way you can receive in the rest of the order without needing to do a fake order.

Plates Received

Please ensure that when you are receiving plates into inventory that you complete the orders. This includes any fake orders placed to receive inventory. If you only receive in 98 of 100 plates, the order will still be pending as needing to be completed. This is of particular importance when receiving in county standard plates. If you do not complete the order, ARTS will consider the quantity still available to you and not deduct plates you have used. This happens more with fake orders, but please keep this in mind as you work with your inventory.

VRT Printers

The printers are starting to hit the life cycle where maintenance kits may be needed. If you get an alert regarding the maintenance kit, please contact Marco directly as their technicians will come on site to replace it for you.

Informational Memo

Here is a link for an Informational Memo that came out earlier this week for various fee waivers due to the severe weather disaster.

- 2024 Severe Storm Proclamation – Vehicle, Driver, and Motor Carrier Services [IM-24-12.pdf \(iowadot.gov\)](#)

