

# **IOWA TRANSPORTATION COMMISSION**

## **Workshop Overview**

July 13, 2021  
Iowa DOT – Materials Conference Room

(Two hours and 15 minutes)  
Begin at 9:30 am

1. Commission Input Commission 10 min.
  - **Purpose:** Commission discussion of items.
  - **Requested Action:** N/A
  
2. Director's Welcome Scott Marler 10 min.
  - **Purpose:** Director update of activities at the DOT.
  - **Requested Action:** N/A
  
3. Commission Legal Overview 15 min.

Dave Gorham  
Special Assistant Attorney  
General

  - **Purpose:** Provide an overview of the roles and responsibilities of the Department and the Commission as defined in the Code of Iowa. This was done back in November and the Commission asked that this be covered every July as a refresher at the beginning of a new Commission term.
  - **Requested Action:** N/A
  
4. Review of Commission Guidebook 15 min.

Linda Juckette, Vice-Chair

  - **Purpose:** The Commission Guidebook is reviewed every year at the beginning of a new Commission term (July) and then approved at the August business meeting. The purpose of this item is to review the guidebook in preparation for August action.
  - **Requested Action:** Provide input and comments during the workshop.
  
5. Administrative Rules 5 min.

- Chapter 400 – Vehicle Registration and Certificate of Title Melissa Gillett, Director  
Motor Vehicle Division

  - **Purpose:** Provide an overview of proposed rule amendments. The proposed rule amendments and notice of intended action were previously emailed to the Commission.
  - **Requested Action:** Review the proposed rule changes prior to the workshop as action will be requested on these rules at the business meeting.

6. COVID-19 Transportation Funding Impact Update 10 min.  
Stu Anderson, Director  
Transportation Development  
Division
- **Purpose:** Provide a status report on COVID-19 transportation impacts and federal funding relief.
  - **Requested Action:** N/A
7. 2021 Highway Program Balance Report 5 min.  
Shawn Majors  
Program Management
- **Purpose:** Present the latest FY 2021 monthly highway program balance report. We began FY 2021 over-programmed by \$16.3 million. Through May, receipts to the Primary Road Fund have come in \$32.2 million above forecast. Through the June letting, project costs are \$6.1 million below programmed amounts. When all combined, the current highway program balance is \$22.0 million under-programmed.
  - **Requested Action:** N/A
8. August Commission Tour Benchmark Assessment and Preview 5 min.  
Shawn Majors  
Program Management
- **Purpose:** Provide an assessment of benchmarks used to determine if an in-person Commission tour and public input meeting should occur in August. Provide an overview of the draft tour itinerary should the tour proceed in-person.
  - **Requested Action:** Provide input and comments during the workshop.
9. Corridor Preservation Zone Recommendation 5 min.  
- I-380 from North Liberty to Cedar Rapids  
- I-80 around the US 6/169 interchange  
Gary Harris  
Location and Environment  
Bureau
- **Purpose:** At the March 9 workshop, a recommendation was presented to establish two new corridor preservation zones as described above. Initial written notice to affected jurisdictions and property owners was mailed out and a 60-day comment period was provided. There were no significant concerns with the establishment of the zones but there were questions about the process. Based on the feedback provided, some process improvements will be implemented. The summary of comments was discussed at the June workshop along with a recommendation to approve the creation of the zones. This item is included in the workshop in case there are remaining questions or comments prior to Commission action at the afternoon business meeting.
  - **Requested Action:** Be prepared to ask any remaining questions as action will be requested at the business meeting.

10. Transfer of Jurisdiction: Segments of US 61 to Des Moines County and Mediapolis 5 min.  
Mitchell Dillavou, Director  
Field Operations Division
- **Purpose:** With construction beginning soon on a US 61 bypass of Mediapolis, an agreement has been reached to transfer the bypassed portions of US 61 to Des Moines County and the city of Mediapolis. The terms of the agreement will be presented for Commission input prior to seeking action at the afternoon business meeting.
  - **Requested Action:** Provide input and comments during the workshop as action will be requested at the afternoon business meeting.
11. RISE Settlement Discussion 10 min.  
Craig Markley, Director  
Systems Planning Bureau
- **Purpose:** A city of Ames RISE Immediate Opportunity project in the ISU Research Park was awarded in April 2014. The award was contingent on the creation of jobs at Workiva and the job creation contingency was not fully met. Therefore, we will provide an overview of a proposed settlement for this RISE project that incorporates the latest RISE policy changes for research park projects. Action will be requested at the August meeting based on feedback provided.
  - **Requested Action:** Provide input and comments during the workshop.
12. Highway-Railroad Crossing Safety Program Amendment 5 min.  
Kris Klop  
Modal Transportation Bureau –  
Rail Section
- **Purpose:** An amendment to increase awards for two previously awarded highway-railroad crossing safety program projects will be presented. This amendment is necessary to fully fund the necessary improvements required for these unique projects. This recommendation is being presented for information this month and action will be requested at the August business meeting.
  - **Requested Action:** Provide input and comments during the workshop.
13. State Aviation Program Recommendation 15 min.  
- Commercial Service Vertical Infrastructure Shane Wright  
- General Aviation Vertical Infrastructure Modal Transportation Bureau –  
- Airport Improvement Program Aviation Section
- **Purpose:** Provide an overview of state funding for aviation in Iowa. This includes recommendations for awarding funds from the three aviation programs listed above. This recommendation is being presented for information this month and action will be requested at the August business meeting.
  - **Requested Action:** Provide input and comments during the workshop.

14. State Long-Range Transportation Plan and  
Freight Plan Updates

20 min.

Garrett Pedersen, Team Leader  
Systems Planning Bureau

- **Purpose:** Updates will be provided on the ongoing analysis for both the State Long-Range Transportation Plan and the State Freight Plan.
- **Requested Action:** Provide input and comments during the workshop.