

Motor Vehicle Division Informational Memo # 22-08

Persons with Disabilities Parking Permit Administrative Rule Updates

DATE: April 11, 2022

FROM: MVD Policy & Compliance Team

TO: All Motor Vehicle Division staff, Iowa County Treasurers and County Treasurer's staff

SUBJECT

This informational memo explains updates to administrative rule chapter 761—411, Persons with Disabilities (PWD) Parking Permits and is most applicable to staff that process PWD parking permits.

SUMMARY

The amendments to this rule chapter relate to (PWD) parking permits and align with existing legal authority and department practice. The following further explains the rule amendments:

Medical provider's statement of disability. Iowa Code section 321L.2 and current rule require a medical provider's statement of disability to be on the medical provider's stationery. The rule amendments clarify that stationery can include any communication, electronic or otherwise, that we can reasonably identify as originating from the applicant's medical provider, which aligns with current practice and streamlines PWD application processing.

PWD application, display, and permit return requirements. The rule amendments align with existing Iowa Code requirements for PWD applications and permit return requirements, including:

- Clarifying the current practice of accepting PWD applications without the person's social security number, driver's license number, or nonoperator's identification card if the person with a disability is less than one year old.
- Requiring PWD applications submitted by an organization to require both the name of the organization and the name of the authorized representative of the organization.
- Prohibiting a PWD sticker from being placed on a PWD registration plate.
- Specifying that a PWD parking permit that is no longer being used may be returned to the DOT, any driver's license service center, or any law enforcement office

The administrative rule amendments are effective April 13, 2022.

LINK TO ADMINISTRATIVE RULES

<https://www.legis.iowa.gov/docs/aco/arc/6218C.pdf>

CURRENT

Administrative rule chapter 761—411 previously did not recognize all of the current practices associated with administering PWD parking permits.

NEW

As of April 13, 2022, the rules will now more closely align with current practices outlined in the summary above.

BUSINESS IMPACT

This memo does not significantly impact the way that MVD operates, rather, the memo is meant to inform staff that the PWD rules have been updated to align with current practices and procedures.