

Motor Vehicle Division Informational Memo # 22-14

Emergency Contact Administrative Rule Updates

DATE: June 6, 2022

FROM: MVD Policy & Compliance Team

TO: All Motor Vehicle Division staff, Iowa County Treasurers and County Treasurer's staff that issue driver's licenses and non-operator's identification cards

SUBJECT

This informational memo explains updates to administrative rule chapter 761—601, Application for license and is most applicable to staff that process requests to add emergency contact information to a person's driving record.

SUMMARY

The updates to this rule chapter align with legislation passed during the 2021 legislative session that required the DOT to begin requesting that customers voluntarily provide emergency contact information for up to two persons, which will be shared with law enforcement to be used in the event of an emergency.

The administrative rule amendments are effective June 8, 2022.

LINK TO ADMINISTRATIVE RULES

<https://www.legis.iowa.gov/docs/aco/arc/6306C.pdf>

CURRENT

The rules did not previously address adding emergency contact information to a person's driving record.

You may wish to review the previous informational memo (IM 21-18) we issued when the 2021 legislation became effective, and which has since been revised to address myMVD implementation, for more information about the background of the legislation.

For internal DOT employees, you may find the most recent version of IM 21-18 in the W drive at the address below:

W:\MotorVehicle\Memorandums\Legislation-driver

For County Treasurers and staff, you may find the most recent version of IM 21-18 at the link to the county treasurer's manual below:

<https://iowadot.gov/mvd/ctmanual/memos/IM-21-18.pdf>

NEW

As of June 8, 2022, the rules will align with Iowa Code as outlined in the summary above.

BUSINESS IMPACT

This memo does not significantly impact the way that MVD operates as we have already fully implemented the emergency contact process and nothing in these administrative rule amendments changes our current processes.