

VEHICLE & MOTOR CARRIER SERVICES

NEWSLETTER

Dates to Remember



International Fuel Tax Agreement (IFTA)
IFTA First quarter
2019 tax return filing and payment
deadline is Tuesday, April 30, 2019

Effective Immediately:

If you are deleting any units on your renewal regardless of plate type (permanent or annual), **you do not need to return the plates**. However, if plates are not destroyed, they will be added back on to your fleet and you will be responsible for all fees assessed at that time.

April 2019

April 30: First quarter IFTA tax return filing and payment deadline.

IRP renewal filing deadline.

May 2019

May 27: Iowa DOT offices are closed for Memorial Day Holiday

No movements of oversize loads will be permitted in Iowa from Noon Friday, May 24, until 30 minutes prior to sunrise Tuesday, May 28.

May 31: IRP renewal filing deadline.

June 2019

June 30: IRP renewal filing deadline.

July 2019

July 4: Closed for Independence Day Holiday.

No movements of oversized loads will be permitted in Iowa from noon, Wednesday, July 3rd until 30 minutes prior to sunrise Friday, July 5.

July 31: Second quarter IFTA tax return filing and payment deadline.

IRP renewal filing deadline.

August 2019

August 31: IRP renewal filing deadline.

September 2019

September 2: Iowa DOT offices are closed for Labor Day Holiday

No movements of oversize loads will be permitted in Iowa from Noon Friday, Aug. 30, until 30 minutes prior to sunrise Tuesday, Sept. 3.

September 30: IRP renewal filing deadline.

October 2019

October 31: Third quarter IFTA tax return filing and payment deadline.

IRP renewal filing deadline.

November 2019

November 11: Iowa DOT offices are closed for Veterans Day Holiday.

November 28 & 29: Iowa DOT offices are closed for Thanksgiving Holiday.

November 30: IRP renewal filing deadline.

December 2019

December 1: Iowa will begin issuing permanent plates to all carriers with nonpermanent plate and whose renewal month is January.

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IA DOT Contact Information

December 25: Iowa DOT offices are closed for Christmas Holiday.

December 31: IRP renewal filing deadline.

December 31: IRP renewal filing deadline. 2019 IFTA decals expire. 2020 IFTA renewal should be submitted or received in our office for processing.

January 2020

January 1: Iowa DOT offices are closed for New Years Holiday.

Iowa DOT will issue permanent plates to all carriers with nonperm plates.

January 31: Fourth quarter IFTA tax return filing and payment deadline.

IRP renewal filing deadline.

HOT TOPICS

Apportion Plate Changes

Beginning with the 2021 registration year, Vehicle & Motor Carrier Services (VMCS) will no longer issue apportioned plates that require an annual decal, and will only issue permanent apportioned plates that do not require decals. This change is being made in response to a ballot measure passed by the members of the International Registration Plan (IRP) requiring jurisdictions to accept an electronic image of a cab card.

By issuing only permanent plates that do not require an annual sticker, you, the customer, will no longer need to wait for credentials to arrive in the mail, unless you are receiving a new plate, or you request the credentials be printed and mailed. You will also have the ability to reprint credentials from the system, instead of having to order duplicates and waiting for the new credentials to arrive in the mail.

Beginning immediately VMCS will issue permanent plates to all new carriers and all new vehicles added to existing fleets. VMCS will also encourage all existing carriers with nonpermanent plates to begin replacing them with permanent plates during renewal time. Once payment and all necessary documents are received, the credentials will be emailed or faxed, unless a new plate is being issued.

All customers who are still in possession of annual plates at their 2021 renewal period will be automatically converted to permanent plates by issuing a permanent decal to cover the space where the annual sticker would normally be placed. Customers would also have the option of requesting a new plate.

For more information on this, you can visit our website at: <https://iowadot.gov/mvd/motorcarriers>

Electronic Credentials

Effective January 1, 2019, motor carriers have the option to carry IRP cab cards and IFTA licenses as an electronic image. Carriers are no longer be required to carry a paper IRP cab card or IFTA license. All US states and territories and Canadian provinces and territories will be required to accept electronic images of IRP cab cards and IFTA licenses. During a roadside inspection, credentials may be shown as an electronic image on a computer, tablet or smart phone, or as a paper copy. Whatever the format, the document must be accurate, accessible and readable. Carriers should also store electronic documents as a PDF to ensure access to documentation while in areas without cell service or Wi-Fi.

IFTA Announcement:

2019 IFTA Renewals: If you did not renew your 2019 IFTA renewal your account was closed as of the last week of March. If you did not renew prior to it being closed you will need to submit a reinstatement form, \$10 reinstatement fee and \$.50 for each set of decals you will need.

AUDIT TIP: Don't zero out miles/gallons or you risk a referral for audit review.

School Buses Exempt from UCR Calculations

The UCR Board voted in December to exempt intrastate school buses from UCR fees beginning with the 2019 registration year. The exemption applies only to carriers primarily engaged in intrastate school bus operations.

The UCR Agreement is amended as follows: Carriers primarily engaged in intrastate school bus operations may exempt their intrastate school buses beginning with the 2019 UCR registration year and continuing in subsequent years.

Reminders

IRP credential information and reporting periods

1. If you have Permanent or annual plates, they do not need to be returned during renewal time unless you are storing your unit.
2. If you are deleting a unit anytime during the year other than your renewal time, you **must** return the annual and/or permanent plates, delete the vehicle(s), fill out a claim for refund form in order to apply for a refund of Iowa fees paid and send it in along with the plate.
3. Display 2020 credentials on/before your current credentials expire. If the 2020 credentials are displayed prior to your current credentials expiring, both the 2019 and 2020 cab cards must be carried in the vehicle.
4. **Distance reporting period is July 1, 2017 - June 30, 2018.**
5. 2290 reporting period: **July 1, 2018 through June 30, 2019.**
*For 2290 filing requirements & information visit [IRS Trucking Tax Center](#)
6. IFTA Tax Return Filing: To avoid penalty and interest, the tax return and payment must be filed and paid in full in a timely manner.

Extension of UCR Enforcement Date

UCR is recommending an extended grace period for 2019 enforcement to begin May 1, 2019.

Motor Carrier Responsible for Safety (MCRS)

All IRP commercial motor vehicles (CMVs) registered within a Performance and Registration Information Systems Management (PRISM) state must have a MCRS assigned to it.

If you indicated the MCRS is not going to change during the registration period, the MCRS information will be printed on the cab card.

If the MCRS changes during the registration period, the changes must be made with our office within 10 days, on the vehicle(s) affected, and a current lease agreement provided.

Updates are critical to keep information current to allow carriers to operate without interruption.

If you indicated the MCRS is going to change during the registration period, the MCRS information will not be placed on the cab card. This means the driver must have in his or her possession appropriate documentation (a current cab card, lease agreement and shipping document) to present if stopped at roadside.

If the MCRS changes are due to a federal out of service order, you must make the change with our office immediately, and provide a current lease agreement between you and the company with whom you are leasing, and receive your updated credentials before operating.

Auto-upload for IFTA tax returns:

The IFTA system allows you to upload individual or multiple tax returns at one time via an imported-text file feature. If you keep a separate spreadsheet or program to track your miles and gallons for multiple units, this feature will benefit you. As a process agent, imagine filing 500 tax returns in a matter of seconds. Save time – save money.

For details and assistance, contact Vehicle and Motor Carrier Services by emailing omcs@iowadot.us or calling 515-237-3268.

Record Retention Requirements

IFTA RECORD RETENTION REQUIREMENTS

Distance and fuel documents **MUST** be kept for four years from the tax return due date or filing date, whichever is later.

IRP RECORD RETENTION REQUIREMENTS

Distance documents **MUST** be kept for the distance reporting period of July 1 through June 30 that corresponds to the current registration year, plus the three previous registration years.

Human Trafficking Resources

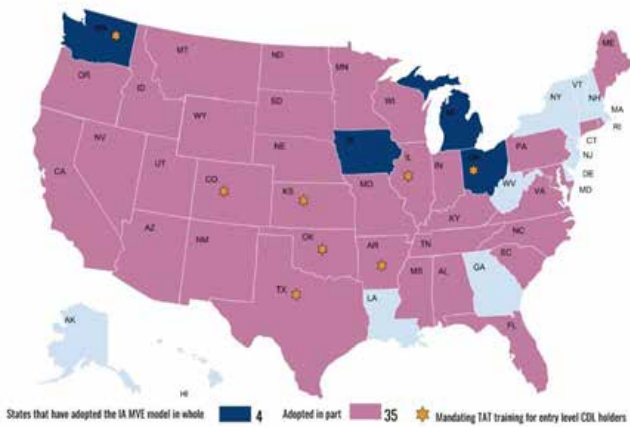
Iowa Motor Vehicle Enforcement (MVE) rolled out a new website featuring an interactive map at the Human Trafficking Summit in Altoona, Iowa. Iowa agencies have joined forces to make finding help for law enforcement, service providers, victims & their families easier. This map contains identified resources from around our state. Safety features have also been included on the site to clear browsing history. This tool was developed to work on mobile devices, desktops, laptops as well as tablets.

Check out the site, it's at <https://iowadot.gov/endslavery/> Additional URL's will be added in the near future.

Both National and State Call Center Hotlines & Emergency Numbers located on the screen. Provider information has been loaded into the five maps. Provider information is displayed upon clicking on map identifiers (triangles). Included is link to provider's website!



IA MVE States



Iowa MVE Model

One of TAT's most effective strategies in the fight against human trafficking is the Iowa Motor Vehicle Enforcement model (Iowa MVE). Thirty-nine states have now adopted the model in whole or in part to fully activate motor vehicle enforcement in combatting human trafficking in Iowa and beyond.

Vehicle & Motor Carrier Services Contact In-

Mailing Address: PO Box 10382, Des Moines, Iowa 50306- 0382

Physical Address: 6310 SE Convenience Blvd., Ankeny, Iowa 50021 (exit 89 on Interstate 35)

Counter Hours: 8 a.m. - 4:30 p.m.

Counter Hours Beginning June 1, 2019: 8:30 a.m. - 4:30 p.m.

Effective January 1, 2019 ALL new registrant and reinstatement transaction paperwork must be submitted by mail, fax, email, or dropping it off for review and processing. These transactions will no longer be processed at the counter.

Email: omcs@iowadot.us

Website: <https://www.iowadot.gov/mvd/motorcarriers>

Motor Carrier Audits 515-239-1030
 515-239-1874 Fax

For questions regarding oversize/overweight, fuel and trip permits, IFTA, IRP, UCR, travel authority, and commercial vehicle titles, visit our website at iowadot.gov. If your questions are not answered you may email us at omcs@iowadot.us or call 515-237-3268.

<https://www.iowadot.gov/mvd/motorcarriers> or <https://iowadot.gov/mvd/motorcarriers/oversize-overweight-trip-permits>.

Call: 515-237-3268

Fuel and trip permits, and oversize/overweight permits 515-237-3257 Fax

IFTA fuel tax, IRP registration, UCR, TNC'S, travel authority, and commercial vehicle titles 515-237-3225 Fax