

OFFICE OF VEHICLE & MOTOR CARRIER SERVICES

NEWSLETTER

Dates to Remember



**International Fuel Tax Agreement (IFTA)
IFTA Fourth quarter
2018 tax return filing and payment
deadline is Thursday, January 31, 2019**

January 2019

January 31: Fourth quarter IFTA tax return filing and payment deadline.

January 31: IRP renewal filing deadline. If you are deleting units with **permanent plates** from your fleet, the **plates must be returned/postmarked on or before the last day of your renewal expiration date**. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.

February 2019

February 28: IRP renewal filing deadline. If you are deleting units with **permanent plates** from your fleet, the **plates must be returned/postmarked on or before the last day of your renewal expiration date**. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.

2019 IFTA Decals **must** be displayed by this date.

March 2019

March 31: IRP renewal filing deadline. If you are deleting units with **permanent plates** from your fleet, the **plates must be returned/postmarked on or before the last day of your renewal expiration date**. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.

April 2019

April 30: First quarter IFTA tax return filing and payment deadline.

IRP renewal filing deadline. If you are deleting units with **permanent plates** from your fleet, the **plates must be returned/postmarked on or before the last day of your renewal expiration date**. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.

May 2019

May 31: IRP renewal filing deadline. If you are deleting units with **permanent plates** from your fleet, the **plates must be returned/postmarked on or before the last day of your renewal expiration date**. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.

June 2019

June 30: IRP renewal filing deadline. If you are deleting units with **permanent plates** from your fleet, the **plates must be returned/postmarked on or before the last day of your renewal expiration date**. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.

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July 2019

July 3: No movements of oversized loads will be permitted in Iowa from noon, Wednesday, July 3rd until 30 minutes prior to sunrise Friday, July 5.

July 4: Closed for Independence Day Holiday.

July 31: IRP renewal filing deadline. If you are deleting units with **permanent plates** from your fleet, the **plates must be returned/postmarked on or before the last day of your renewal expiration date**. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.

Hot Topics

Electronic Credentials

Beginning January 1, 2019, motor carriers will have the option to carry IRP cab card and IFTA licenses as an electronic image. Carriers will no longer be required to carry a paper IRP cab card or IFTA license. All U.S. states and territories and Canadian provinces and territories will be required to accept electronic images of IRP cab cards and IFTA licenses. During a roadside inspection, credentials may be shown as an electronic image on a computer, tablet or smart phone, or as a paper copy. Whatever the format, the document must be accurate, accessible and readable. Carriers have been notified that they should also store electronic documents as a PDF to ensure access to documentation while in areas without cell service or Wi-Fi.

School Buses Exempt from UCR Calculations

The UCR Board voted in December to exempt intrastate school buses from UCR fees beginning with the 2019 registration year. The exemption applies only to carriers primarily engaged in intrastate school bus operations.

The UCR Agreement is amended as follows:

Carriers primarily engaged in intrastate school bus operations may exempt their intrastate school buses beginning with the 2019 UCR registration year and continuing in subsequent years.

ePay the easy way!

ePay is here! The Iowa DOT is excited to announce that IFTA and IRP payments are now being accepted online using ePay. When you file an IRP transaction and/or IFTA transaction online, you can also pay online using ePay.

ePay is easy, quick and convenient. It is a way to pay online using a credit card, debit card or checking account with a minimal transaction fee of \$1.50 per transaction.

FMCSA electronic logging device rule

The ELD rule was intended to help create a safer work environment for drivers, and make it easier, faster to accurately track, manage, and share records of duty status (RODS) data.

This rule replaced AOBRDs (automatic onboard recording devices), with ELDs and is implemented over four years. ELDs synchronize with vehicle engines to automatically record driving time, for more accurate recording of hours of service. The rule applies to carriers and drivers who are required to maintain RODs.

Carriers and drivers who were using paper logs or logging software were required to transition by Dec. 18, 2017. **Carriers and drivers who use AOBRDs prior to the compliance are required to transition no later than Dec. 16, 2019.** For more information, please visit: fmcsa.dot.gov/elds and irponline.org.

What's New?

Front Counter Changes

Effective January 1, 2019, all new accounts and reinstatements (older than 12-months) are no longer being processed at the front counter. All paperwork **must** be submitted by fax, email, mail or dropped off. Once **all** necessary paperwork is filled out properly and documents received, the applications will be processed within three business days.

New Supervisor

The Office of Vehicle & Motor Carrier Services is pleased to announce they have hired Alex Jansen as the OVMCS Supervisor. This position was previously held by Karen Smith who retired on June 28, 2018.

Alex previously held the position of System Manager for the Iowa Automated Permit Service (IAPS) in OVMCS.

Reminders

IRP credential information and reporting periods

1. **If you are deleting units with permanent plates from your fleet, the plates must be returned/postmarked on or before the last day of your renewal expiration date. If permanent plates are not returned timely, registration renewal fees for deleted units shall be assessed.**
2. If you have annual plates, they do not need to be returned during renewal time unless you are storing your unit.
3. If you are deleting a unit anytime during the year other than your renewal month, you **must** return the annual and/or permanent plates, fill out a vehicle schedule deleting these units, and fillout a claim for refund form in order to apply for a refund of Iowa fees paid.
4. Display 2019 credentials on/before your current credentials expire. If the 2019 credentials are displayed prior to your current credentials expiring, both the 2018 and 2019 cab cards must be carried in the vehicle.
5. **Distance reporting period is July 1, 2017 - June 30, 2018.**
6. 2290 reporting period: **July 1, 2018 through June 30, 2019.**
*For 2290 filing requirements & information visit [IRS Trucking Tax Center](#)
7. IFTA Tax Return Filing: To avoid penalty and interest, the tax return and payment must be filed and paid in full in a timely manner.

Motor Carrier Responsible for Safety (MCRS)

All IRP commercial motor vehicles (CMVs) registered within a Performance and Registration Information Systems Management (PRISM) state must have a MCRS assigned to it.

If you indicated the MCRS is not going to change during the registration period, the MCRS information will be printed on the cab card.

If the MCRS changes during the registration period, the changes must be made with our office within 10 days, on the vehicle(s) affected, and a current lease agreement provided.

Updates are critical to keep information current to allow carriers to operate without interruption.

If you indicated the MCRS is going to change during the registration period, the MCRS information will not be placed on the cab card. This means the driver must have in his or her possession appropriate documentation (a current cab card, lease agreement and shipping document) to present if stopped at roadside.

If the MCRS changes are due to a federal out of service order, you must make the change with our office immediately, and provide a current lease agreement between you and the company with whom you are leasing, and receive your updated credentials before operating.

NOTICE

The Office of Vehicle & Motor Carrier Services will be closed all day on Presidents' Day, Monday, Feb. 18, 2019. This includes all motor carrier, accounting, and vehicle registration and titling functions.

We will be back open for business on Tuesday, Feb. 19, 2019.

Record Retention Requirements

IFTA RECORD RETENTION REQUIREMENTS

Distance and fuel documents **MUST** be kept for four years from the tax return due date or filing date, whichever is later.

IRP RECORD RETENTION REQUIREMENTS

Distance documents **MUST** be kept for the distance reporting period of July 1 through June 30 that corresponds to the current registration year, plus the three previous registration years.

Human Trafficking Resources

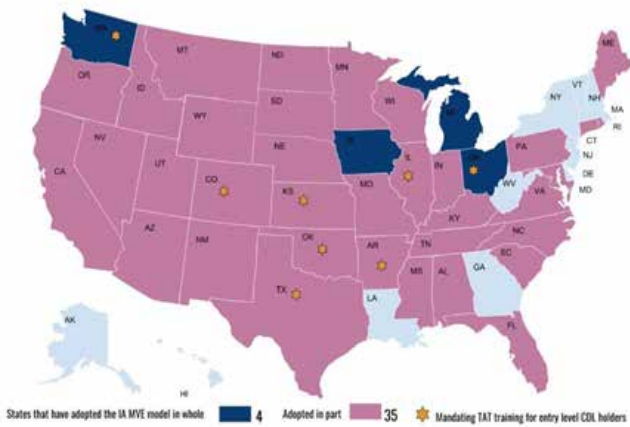
Iowa Motor Vehicle Enforcement (MVE) rolled out a new website featuring an interactive map at the Human Trafficking Summit in Altoona, Iowa. Iowa agencies have joined forces to make finding help for law enforcement, service providers, victims & their families easier. This map contains identified resources from around our state. Safety features have also been included on the site to clear browsing history. This tool was developed to work on mobile devices, desktops, laptops as well as tablets.

Check out the site, it's at <https://iowadot.gov/endslavery/> Additional URL's will be added in the near future.

Both National and State Call Center Hotlines & Emergency Numbers located on the screen. Provider information has been loaded into the five maps. Provider information is displayed upon clicking on map identifiers (triangles). Included is link to provider's website!



IA MVE States



Iowa MVE Model

One of TAT's most effective strategies in the fight against human trafficking is the Iowa Motor Vehicle Enforcement model (Iowa MVE). Thirty-nine states have now adopted the model in whole or in part to fully activate motor vehicle enforcement in combatting human trafficking in Iowa and beyond.

Vehicle & Motor Carrier Services Contact Information

Mailing Address: P.O. Box 10382, Des Moines, Iowa 50306- 0382

Physical Address: 6310 SE Convenience Blvd., Ankeny, Iowa 50021 (exit 89 on Interstate 35)

Counter Hours: 8 a.m. - 4:30 p.m.

Effective January 1, 2019 ALL new registrant and reinstatement transaction paperwork must be submitted by mail, fax, email, or dropping it off for review and processing. These transactions will no longer be processed at the counter.

Email: omcs@iowadot.us

Website: <https://www.iowadot.gov/mvd/motorcarriers>

Motor Carrier Audits 515-239-1030
 515-239-1874 Fax

For questions regarding oversize/overweight, fuel and trip permits, IFTA, IRP, UCR, travel authority, and commercial vehicle titles, visit our website at iowadot.gov. If your questions are not answered you may chat with us on live chat at

<https://www.iowadot.gov/mvd/motorcarriers> or <https://iowadot.gov/mvd/motorcarriers/oversize-overweight-trip-permits>.

Call:.....515-237-3268

Fuel and trip permits, and oversize/overweight permits.....515-237-3257 Fax

IFTA fuel tax, IRP registration, UCR, TNC'S, travel authority, and commercial vehicle titles515-237-3225 Fax