

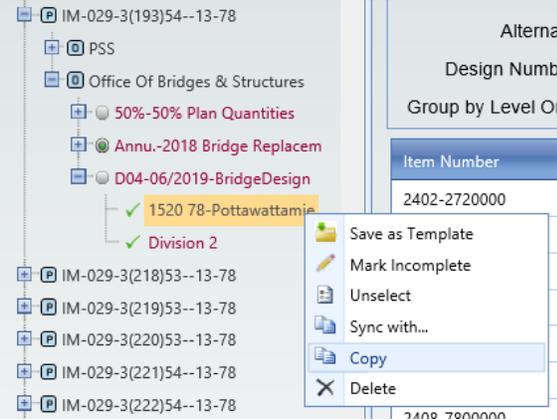
Adjustments to existing estimates

iPDWeb Cost Estimating Manual
Chapter 7
Making adjustments to existing estimates
Originally Issued: 08-16-19
Revised: xx-xx-xx

In some scenarios it will be necessary to make adjustments to existing estimates due to errors or modifications in design. However, care needs to be taken when making changes to estimates in order to avoid losing previous estimate information and allowing for a history of the changes to be tracked.

 **NOTE:** Never make changes in the original estimate if you did not create it.

Adjusting Existing Estimates



When changes are required to a previous estimate, the best practice is to make a copy of the original estimate and then make adjustments in the new version. This will allow for the complete history of the modifications to be tracked between estimates and avoid the loss of any previous information.



Note the reasons for the copy and adjustments made in the new version in the Description field. If this new version will replace the previous then it will require selecting and completing this version, and unselecting and unmarking the previous version complete. This will require notifying the appropriate manager to review and mark the event as complete (See Chapter **8H-1**: Cost Estimating Completion)

Item Number	Description	UOM	Quantity	Unit Price	Use Suggestion	Suggestion	Suggestion Range	Ext. Price	Notes	Docs
2402-2720000	EXCAVATION, CL 20	CY	3,722.000	\$20.00	<input type="checkbox"/>	\$19.88	\$13.69 - \$28.86	\$74,440.00	N A D	
2405-0100010	STRUCT CONC (BRIDGE)	CY	1,190.900	\$450.00	<input type="checkbox"/>	\$505.23	\$468.89 - \$544.38	\$535,905.00	N A D	
2405-7000210	HIGH PERFORMANCE STRUC CONC	CY	4,473.600	\$842.96	<input checked="" type="checkbox"/>	\$842.96	\$593.60 - \$696.48	\$2,876,345.80	N A D	
2404-7775000	REINFORC STEEL	LB	261,302.000	\$0.85	<input checked="" type="checkbox"/>	\$0.85	\$0.77 - \$0.93	\$222,106.70	N A D	
2404-7775005	REINFORC STEEL EPOXY COATED	LB	1,286,463.000	\$0.85	<input checked="" type="checkbox"/>	\$0.85	\$0.78 - \$0.92	\$1,075,643.50	N A D	
2404-7775009	REINF STEEL, STAINLESS STEEL	LB	243,141.000	\$2.59	<input checked="" type="checkbox"/>	\$2.59	\$2.22 - \$3.03	\$629,735.10	N A D	
2408-7800000	STRUCTURAL STEEL	LB	3,542,894.000	\$1.36	<input checked="" type="checkbox"/>	\$1.36	\$1.16 - \$1.59	\$4,818,335.80	N A D	

When making adjustments to bid items in an existing estimate a good practice to follow is to use the notes tool to add comments explaining the reason for the change or attach a document with the validation.

Chronology of Changes to iPDWeb Manual Section:

7A-1 Making adjustments to existing estimates

DATE 08-16-2019

New.

DATE Revised

Description