

## 6.2.8

## Adding Specifications in Masterworks

Project and Program Delivery Manual Chapter 6.2 Project Management Process and Lifecycle Originally Issued: 01-06-25 Revised: xx-xx-xx

## Adding DS and SS Specifications

When Developmental Specifications (DS) and Supplemental Specifications (SS) are required, they are added to masterworks using the Contracts and Specifications form.

Navigate to the phase that the specs will be added to and expand that phase. Below is a display of the list of forms under the phase. Select the Contacts and Specifications form.



Next select the Add Button under the grid display titled **DS AND SS DETAILS**.

^	Phase Tie Name : Estimator Initials (Contracts) :
	Number Title   No records to display. Title
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	Add Delete SPECIAL PROVISION DETAILS

Once the selector window has opened, the user may select the checkboxes of the DS/SS specs they require. Once this is done, then select the **SELECT** button.

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Ц	SpecificationType	T	SpecificationNumber	ſ	Title T	
	DS		DS-01001		Hot Mix Asphalt Treatment for Mo	
	DS		DS-01002		Hot Mix Asphalt Mixtures - Quality	
	DS		DS-01003		Hot Mix Asphalt Mixtures - Job Mix	
	DS		DS-01004		Full Depth Reclamation	
	DS		DS-01005		Quality Management - Structural	
	DS		DS-01006		Water Main (Des Moines Water W	
	DS		DS-01007		Sanitary Sewer - Des Moines	
	DS		DS-01008		High Performance Concrete for St	
	DS		DS-01009		Durable Paint Pavement Markings	

Once the DS/SS specs have been selected, the user can review the list under the **DS AND SS DETAILS** grid.

DS AND SS DETAILS	
Number	Title
DS-01006	Water Main (Des Moines Water Works)
DS-01003	Hot Mix Asphalt Mixtures - Job Mix Formula Approved by Test Strip Method
Add Delete	

If a spec needs to be removed, the user just selects the spec and clicks the **Delete** button at the bottom of the grid.

lumber	Title
S-01006	Water Main (Des Moines Water Works)
S-01003	Hot Mix Asphalt Mixtures - Job Mix Formula Approved by Test Strip Method

When the user is ready accept the changes, click the Save button at the top of the form.

CONTRACTS AND SPECIFICATIONS	
Save (S) Cancel	
Phase Tie Name :	Estimator Initials (Contracts) :
Number	Title
DS-01006	Water Main (Des Moines Water Works)
DS-01003	Hot Mix Asphalt Mixtures - Job Mix Formula Approved by Test Strip Method

## Chronology of Changes to Manual Section:

6.2.8 Adding Specifications in Masterworks 01/06/2025 NEW