

## General Planning Reminders/Updates

DBE Semi-annual Reports Reminder, MPO PM1  
Reminder, Public Transit Bureau Updates, EFT  
Information

MPO/RPA Quarterly  
**September 22, 2021**



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### MPO Performance Management Activities Reminder - PM1

- Safety (PM1) target setting for 2018-2022 targets
  - Targets were set 8/31/2021 and formally sent to MPOs at that time; MPO targets are be due by 2/27/2021.

## Semi-annual DBE reminder

- DBE Semi-Annual Reports
  - For the second half of FFY 2021 (April 1, 2021 – September 30, 2021), reports will be due from MPOs and RPAs by November 1, 2021.
  - Look for a notice around October 1.

## Public Transit Reminders/Updates

- Title VI Program
  - For those planning agencies without an in-house transit agency, the Title VI Program update is due November 1, 2021.
- Note from PTB on TIP programming
  - Please continue to work with your local transit agency on placing facilities/vehicles into the correct TIP and reviewing those that are currently in the TIP and making sure they are accurate.
  - The funding eligibility of vehicles depends on the vehicles being properly entered into TPMS/TIP and it is very important to classify the vehicles correctly (i.e., ADA/Non-ADA, fuel type).
  - While the transit agencies mostly enter this information into the TIP, the Public Transit Bureau appreciates the extra oversight from the planning agencies.

## Electronic Funds Transfer (EFT) for Reimbursement

- If your agency does not currently receive a reimbursement payment electronically and would like to:
  - Complete the [EFT Authorization Form](#).
    - <https://das.iowa.gov/state-accounting/manuals-forms-references/forms>
  - A completed form will need to be sent to the Des Moines address on the form.

Dept. Admin Services-State Accounting Enterprise  
Attn: EFT Coordinator  
Hoover State Office Building, 3<sup>rd</sup> FL  
Des Moines, Iowa 50319