

HOW TO ENROLL IN A WEB-BASED TRAINING COURSE IN IOWADOTU

PRINT INSTRUCTIONS (PDF VERSION HERE)

Step 1: Go to IowaDOTU. <https://learning.iowadot.gov/>

If you already have a username and password, skip step 2. If you don't remember your username and password, please contact dot.ttcp@iowadot.us and we will reset your password for you.

Step 2: To create a username and password, select "Register Here" at the bottom right of the page. Complete the registration information. For the Division section, please select "Technical Training and Certification".

Note the required information indicated in red with an asterisk (*) and click "Save". Be sure to remember the username and password that you chose. You will use this each time you log in to IowaDOTU.

Step 3: Log in with the username and password that you chose.

The "My task" section will show all of the courses that you are currently enrolled in.

Step 4: Register for a course.

Click on the "Search" tab at the top of the page. Then, click in the "Search for..." box and begin typing the name of the course that you want to enroll in. The course should pop up. Click on the course that you want. Click on the box that says "Details – Enroll (Self)".

✓ Click the "Enroll" button at the top right.

You are finished!

You will receive an email confirmation notice for each class that you enrolled in. Go to the "My task" section and you will see the class. Click on the launch button and it will start your training.

If you have any questions regarding the TTCP, please contact:

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