

Transit Director Position

Background:

The Southeast Iowa Regional Planning Commission (SEIRPC, www.seirpc.com) is seeking a motivated and skilled professional to fill a full-time position as Transit Director of the Southeast Iowa Bus (SEIBUS) public transit service. SEIBUS serves Des Moines, Henry, Lee, and Louisa counties, providing approximately 135,000 rides annually within the region to the general public. The service has 21 staff, 28 vehicles, and a \$1.5 million operating budget. For more information on the service please visit www.seirpc.com/seibus. The Transit Director is responsible for the management, promotion, operation and procedural functions of SEIBUS and administration of SEIRPC, Iowa DOT and Federal Transit Administration policies as they pertain to transit. This position reports to the SEIRPC Executive Director. Compensation range is between \$67,000 and \$83,000, dependent on skills and experience, with an excellent benefits package. Benefits package includes two options for health insurance plans, dental insurance, optional vision insurance, short and long-term disability, life insurance, Iowa state pension plan IPERS, optional 457 retirement investment plan, paid time off, paid holidays, and flexible work scheduling.

Preferred Qualifications and Skills:

- Completion of a four-year undergraduate program (may substitute work experience for degree)
- A minimum of five years management experience including budget development and management, project planning and execution, and personnel relations.
- Effective written and oral communication
- Financial and data analysis
- Experience in private or public transportation industry
- Experience in labor relations

Letter of Interest and Resumes

For full consideration submit a letter of interest and resume by e-mail to sjones@seirpc.com or by mail to:

Sherri Jones
Southeast Iowa Regional Planning Commission
Transit Director Position
211 N Gear Avenue, Suite 100
West Burlington, IA 52655

Letters of interest and resumes must be submitted by 5:00pm, Thursday April 11, 2024. For additional information please call 319-753-4322. EOE/AA